

**43256**

**DATE:** October 30, 2014

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to enter into Inter-Municipal Agreements with Town of Eastchester and the City of Yonkers to provide Transportation Services under the Community Services for the Elderly Act for the program period commencing April 1, 2014 through March 31, 2015, in an aggregate amount not to exceed \$38,770 in State funding, payable at an agreed upon unit cost.

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The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into Inter-Municipal Agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities") also (the "Contractors") to provide Transportation Services (the "Program") for the elderly under the Community Services for the Elderly ("CSE") Act, for the program period commencing April 1, 2014 through March 31, 2015, for a total aggregate amount not-to-exceed \$38,770 in State funding, payable at an agreed upon unit cost, in the individual amounts set forth in the attached Schedule "A". The Municipalities are required to contribute a total aggregate amount not to exceed \$16,615 to the Program in the individual amounts also set forth in the attached Schedule "A".

It should be noted that that the Town of Eastchester will provide both Nutrition Site Transportation and Supportive Services Transportation, and the City of Yonkers will only provide Nutrition Site Transportation.

These proposed IMAs will serve a public purpose by providing transportation services to help maintain Westchester County seniors in the community and avoid premature institutionalization. Seniors will receive round trip transportation from their homes to their local congregate nutrition sites. In addition, seniors are also transported to and from needed community facilities and resources such as vital medical appointments, grocery shopping, and the pharmacy. These services contribute to seniors remaining active and mobile in the community.

The goals and objectives are to provide seniors throughout Westchester County with transportation services to congregate meal programs and to needed services such as shopping, doctor's visits and the like.

These goals and objectives are in the County's best interest in terms of fiscal responsibility and public health, as these services enable seniors to remain safely in their homes and communities among friends and family and to maintain a cost-effective lifestyle. The CSE programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. The New York State Office for the Aging monitors and evaluates whether the Department is meeting its requirements to conduct proper oversight on an annual basis. Additionally, client satisfaction is monitored through the use of surveys.

The Westchester County Board of Legislators by Act No. 79 - 2014, adopted on May 05, 2014, authorized the Inter-Municipal Agreements with Westchester County municipalities, including the Contractors, in connection with the CSE grant.

The IMAs described above are exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)iii and 3(a)xix, thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

## RESOLUTION

Upon a communication from the Commissioner of Senior Programs and Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into Inter-Municipal Agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities") also (the "Contractors") to provide Transportation Services (the "Program") for the elderly under the Community Services for the Elderly ("CSE") Act, for the program period commencing April 1, 2014 through March 31, 2015, for a total aggregate amount not-to-exceed \$38,770 in State funding, payable at an agreed upon unit cost, in the individual amounts set forth in the attached Schedule "A"; and be it further

**RESOLVED**, that the Municipalities are required to contribute a total aggregate amount not to exceed \$16,615 in Contractor matching funds, in the individual amounts as set forth in the attached Schedule A; and be it further

**RESOLVED**, that the IMAs with two (2) Municipalities listed in the attached Schedule "A" below are also subject to County Appropriations; and be it further

**RESOLVED**, that the IMAs with two (2) Municipalities listed in the attached Schedule "A" below are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate these IMAs or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Municipalities listed below, then the Municipalities shall have the right to terminate their respective IMAs upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be	Fund	Dept	Major Program Program & Phase or Unit Org	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	047P	4380	T-047	\$38,770

Budget Funding Year(s) (must match resolution)	<u>2014 - 2015</u>	Start Date	<u>4/1/14</u>	End Date	<u>3/31/15</u>
Funding Source		Tax	<u>\$ 0</u>		
		State Aic	<u>\$38,770</u>		
<u>\$38,770</u> (must match resolution)		Federal	<u>\$0</u>		
		Other	<u>\$ 0</u>		

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/11/2014 - JOMARY VEIRA, SECRETARY

**SCHEDULE "A"**

**CSE Transportation Services**

<u>MUNICIPALITY</u>	<u>NOT TO EXCEED STATE FUNDS</u>	<u>NOT TO EXCEED MUNICIPALITY MATCH</u>	<u>GROSS</u>
Town of Eastchester	\$20,000	\$8,571	\$28,571
City of Yonkers	<u>18,770</u>	<u>8,044</u>	<u>26,814</u>
<b>TOTAL</b>	<b>\$38,770</b>	<b>\$16,615</b>	<b>\$55,385</b>

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/11/2014, DOMAR WEIRA, SECRETARY