

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

43045

DATE: October 30, 2014

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to amend an agreement with Family Ties, Inc. to increase the amount of the Agreement by \$132,039 from \$25,848 to a new total not to exceed amount of \$157,887 as part of the Youth Homelessness Prevention Initiative entitled "Westchester Building Futures" for the period from September 30, 2013 through September 29, 2014.

The County of Westchester (the "County") entered into a grant agreement with the United States Department of Health and Human Services, Administration for Children and Families ("HHS") to accept grant funds in the amount of \$360,000 (Award No. 90CA1812-01-00) to provide a Youth Homelessness Prevention Initiative entitled "Westchester Building Futures" for the period from September 30, 2013 through September 29, 2014 (the "Grant"). The County, acting by and through its Department of Social Services (the "Department"), entered into an agreement with Family Ties, Inc. in the amount of \$25,848 utilizing Grant funds to provide services pursuant to the Grant for the term September 30, 2013 through September 29, 2014. The services to be provided by the contractor were made a part of the original grant application. Pursuant to the agreement, Family Ties, Inc. provides youth advisors and supervision for the Youth Advisory Committee as part of the Youth Homelessness Prevention Initiative. As a result of underspending in the first year of the Westchester Building Futures ("WBF") Grant, the County was granted a budget modification from HHS shifting \$132,039 to the Family Ties, Inc. portion of the Grant. The underspending in the first year of the Grant was due to an extensive delay in hiring the WBF Program Coordinator.

Authority is therefore requested from your Honorable Board to authorize the County to amend the Agreement with Family Ties, Inc. dated April 11, 2014 in the amount of \$25,848 (the "Agreement") to increase the not to exceed amount by \$132,039 effective as of May 1, 2014, thereby resulting in a new total not to exceed amount of \$157,887. The contractor will be providing increased services pursuant to this amendment. Approval from HHS was recently received approving the budget modification to the

Grant which also authorizes the proposed amendment to the Agreement. However since May 1, 2014, Family Ties, Inc. has been providing the increased services pursuant to an interim budget.

All other terms and conditions of the Agreement shall remain in full force and effect.

The County was required to include the services and proposed contractors in the grant application and with less than one month to prepare the grant application, there was insufficient time to conduct a competitive solicitation. The public exigency exception to the competitive bidding requirements contained in 45 CFR 92.36 (d)(4)(a), therefore authorizes the award of the proposed amendment agreement on a non-competitive basis and is exempt from the Common Grant rules. The proposed amendment agreement is exempt from the Westchester County Procurement Policy (the "Policy") pursuant to Policy Section 3(a)(xi) as County funding for this proposed Amendment Agreements is pursuant to the aforementioned federal grant.

The proposed Agreement **shall serve a public purpose** by preventing youth homelessness within the County.

The **goals and objectives** of Westchester Building Futures ("WBF"), is a youth and community-driven two-year planning process to develop a detailed blueprint for transforming Westchester's system of public and private resources to prevent homelessness among youth emerging from our child welfare system that can be rigorously evaluated, thoroughly documented, and replicated nationwide.

The **goals and objectives** of the proposed Agreement is **in the County's best interest** regarding **fiscal responsibility** as it will reduce homelessness and dependence on public assistance that not only improves the economic situation of the program participants but of the County as well by reducing the County's public assistance expenditures.

The **goals and objectives** of the proposed Agreement is also **in the County's best interest** regarding **public health and safety** as it provides the funding for and operation of the aforementioned program that enables the obtainment of permanent housing and self-sufficiency that correspondingly improves the program participants' physical and psychological well-being and provides a safer and more stable overall environment.

The **performance measurement indicators** for the County WBF shall be across four outcome areas: Stable Housing, Permanent Connections, Social and Emotional Well-being and Education/Employment

The **goals and objectives** of the Amendment Agreement **shall be tracked and monitored** by the County that shall also include the results for the performance measurement indicators as aforementioned.

Accordingly, authority is hereby requested for the County, acting by and through the Department, to enter into the proposed amendment Agreement.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/DI

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to amend an agreement with Family Ties, Inc., dated April 11, 2014, to provide youth advisors and supervision for the Youth Advisory Committee pursuant to a Youth Homelessness Prevention Initiative entitled "Westchester Building Futures" in the amount of \$25,848 for the term from September 30, 2013 through September 29, 2014 (the "Agreement") to increase the not to exceed amount of the Agreement by \$132,039 for a new total not to exceed amount of \$157,887, effective as of May 1, 2014; and be it further

RESOLVED, that all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Original Agreement: \$25,848

This Amendment: 132,039

TOTAL: \$157,887

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	526N	4380	T526	\$132,039

Budget Funding Year(s): 2013 -14 Start Date: 05/01/14 End Date: 09/29/14
(must match resolution)

Funding Source

\$132,039
must match resolution)

Tax Dollars:

State Aid:

Federal Aid: 100%

Other: