

42978

DATE: October 29, 2014

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend its Agreement executed on April 4, 2014 with the Westchester Public/Private Membership Fund for Aging Services, Inc. to provide Livable Communities Volunteer Coordination Services, in an amount not to exceed \$151,000 in County funds to be paid pursuant to an approved budget, for the program period January 1, 2014 through December 31, 2014, by increasing the total authorized not to exceed amount thereunder by \$22,000.

By resolution number 38490 approved on March 20, 2014, (the "March 20th Resolution), your Honorable Board authorized the County of Westchester (the "County), acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with the Westchester Public/Private Membership Fund for Aging Services, Inc. (the "Contractor"), pursuant to which the Contractor would provide Livable Communities Volunteer Coordination services (the "Program") for an amount not to exceed \$151,000 in County funds to be paid pursuant to an approved budget, for the program period January 1, 2014 through December 31, 2014, with the County having the sole option to renew the Agreement with the Contractor for up to five (5) additional one-year periods, subject to the prior approval of your Honorable Board. The Agreement was subsequently executed on April 4, 2014 (the April 4th Agreement).

The Department now desires to increase funding for the Program by \$22,000, thereby increasing the total amount authorized under the Agreement from \$151,000 to \$173,000. The additional funds will be utilized to manage the increase in the number of livable community volunteers. The unexpected growth in the number of livable community villages has sparked the need for increased funds. Accordingly, authority is now sought from your Honorable Board to amend the April 4th Agreement for the limited purpose of reflecting an increase in the amount authorized under the proposed Agreement with the Contractor by \$22,000, from \$151,000 to an amount not to exceed \$173,000.

Except as specifically amended hereby, all other terms and conditions of the April 4th Agreement shall remain in full force and effect.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the agreement executed on April 4, 2014 (the "April 4th Agreement") authorized under approved resolution 38490, between the County of Westchester, acting by and through its Department of Senior Programs and Services and the Westchester Public/Private Membership Fund for Aging Services, Inc. (the "Contractor"), in which the Contractor was to provide Livable Communities Volunteer Coordination services (the "Program"), in an amount not to exceed \$151,000 in County funds, payable pursuant to an approved budget, is hereby amended by reflecting an increase in the amount authorized thereunder by \$22,000, from \$151,000 to an amount not to exceed \$173,000; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the April 4th Agreement shall remain in full force and effect.

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686P	4380	T686	\$22,000
Budget Funding Year(s) (must match resolution)	<u>2014</u>		Start Date	<u>1/1/14</u>	End Date	<u>12/31/14</u>
Funding Source	Tax Dollars		<u>\$22,000</u>		Other	
			<u>\$0</u>			
<u>\$22,000</u> (must match resolution)						