

42962

DATE: October 28, 2014

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E., Commissioner
Department of Public Works and Transportation

John B. McCaffrey, Chief Information Officer
Department of Information Technology

SUBJECT: Amendment of a prior resolution approved on December 12, 2013 wherein authority was given to the County of Westchester, by and through its Departments of Public Works and Transportation and Information Technology to enter into an agreement with Environmental Systems Research Institute, Inc. for the use of software and consultant services involving the implementation of an Airport Geographic Information System to manage the spatial information of the Westchester County Airport pursuant to the requirements of the Federal Aviation Administration in an amount not to exceed \$233,272 and for a term of one year commencing December 15, 2013 pursuant to an approved budget and schedule (WCA 13-005) to change the term to one year commencing upon execution.

On December 12, 2013, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Departments of Public Works and Transportation and Information Technology ("Departments") to enter into an agreement ("Agreement") with Environmental Systems Research Institute, Inc. ("ESRI") for the purpose of utilizing software and consultant services involving the implementation of an Airport Geographic Information System to manage the spatial information of the Westchester County Airport ("Airport") pursuant to the Federal Aviation Administration ("FAA") regulations (FAA Circular 150/5300-18B) which mandates the management of special information for the Airport in an amount not-to-exceed \$233,272 for a term of one year commencing December 15, 2013 and terminating December 14, 2014 pursuant to an approved budget and schedule.

The Agreement was not yet executed due to lengthy negotiations and revisions to the proposed Agreement and therefore the one year term commencing December 15, 2013 and

terminating on December 14, 2014 which was approved by your Honorable Board is no longer feasible.

In this regard, authority is respectfully requested to amend the resolution approved on December 12, 2013 so that the County is authorized to enter into the Agreement previously approved in the not-to-exceed amount of \$233,272 so that the term shall be for one year commencing on the date of execution of the Agreement.

It should be noted that the resolution approved by your Honorable Board on December 12, 2013 stated that pursuant to Section 9 of the Westchester County Procurement Policy, ESRI was deemed to be a sole source and therefore the procurement was exempt from the procedures of the Procurement Policy.

The proposed amended resolution and Agreement will serve a **public purpose** because they will build and maintain a geographic information system based upon the software and services of ESRI which will support compliance with the FAA regulations and promote the public safety of County residents.

The **goals and objectives** of the proposed amended resolution and Agreement are to comply with the FAA regulations stated herein pertaining to the implementation of the Airport Geographic System for airport projects.

The **goals and objectives** of the proposed Agreement are in the **best interests** of the County in terms of compliance with FAA regulations and the promotion of the public safety of County residents.

The **goals and objectives** of the proposed Agreement will be tracked and monitored by the staff of the Departments and regular status meetings shall be held between ESRI and the Departments.

Accordingly, we most respectfully recommend the adoption of the annexed resolution.

JP/JM/lac
Attachment

RESOLUTION

Upon a communication from the Commissioner Public Works and Transportation and Chief Information Officer of the Department of Information Technology, be it hereby:

RESOLVED, that the Resolution approved on December 12, 2013 is hereby amended to change the term of the agreement so that the County of Westchester (the "County"), acting by and through its Departments of Public Works and Transportation and Information Technology is authorized to enter into an agreement with Environmental Systems Research Institute, Inc. for the use of software and consultant services involving the implementation of an Airport Geographic Information System to manage the spatial information of the Westchester County Airport for a total not-to-exceed amount of \$233,272 for a one year term commencing on the date of execution of the Agreement; and be it further

RESOLVED, that all of the terms and conditions of the Resolution approved on December 12, 2013 shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Original Agreement: \$233,272.00
This Amendment: \$ 0.00
 TOTAL \$233,272.00

Contract No. WCA13-005

Account to be Charged/Credited

Year	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2014	161	44	4410/4410	4380		N/A

Budget Funding Year(s): 2014 Start Date: Upon Execution End Date: 1-Year from Execution
 (must match resolution)

Funding Source:

\$N/A Tax Dollars: N/A
 (must match resolution) State Aid: _____
 Federal Aid: _____
 Other: _____