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DATE: October 27, 2014

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to enter into an agreement with Westchester Residential Opportunities, Inc. to provide Shared Housing services to Westchester residents aged 60 and over under the Community Services for the Elderly grant for the period commencing April 1, 2014 through March 31, 2015, in an amount not to exceed \$60,000 in State funds, payable pursuant to an approved budget.

The County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") seeks approval from your Honorable Board to enter into an agreement (the "Agreement") with the Westchester Residential Opportunities, Inc. (the "Contractor") pursuant to which the Contractor will provide Shared Housing services to Westchester residents aged 60 and over (the "Program") under the Community Services for the Elderly grant for the period commencing April 1, 2014 through March 31, 2015, in an amount not to exceed \$60,000 in State funds, payable pursuant to an approved budget with the County having the sole option to renew the Agreement with the Contractor for up to four (4) additional one-year periods, subject to the prior approval of your Honorable Board. It should be noted that the Contractor is required to contribute \$20,000.00 in matching funds to the Program.

The proposed Agreement will serve a public purpose by providing supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. These funds provide the support that enables seniors to have housing services that will help them remain in the community and out of more expensive and less desirable nursing home environments.

The goals and objectives of the proposed agreement are to preserve affordable and appropriate housing for persons 60 years or older residing in Westchester County through shared housing services. These services are in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives will be tracked and monitored on an on-going basis through monthly reports and site visits by Department of Senior Programs and Services staff members.

The above Agreement is exempt from the Westchester County Procurement Policy pursuant to Sections 3(a) (iii) and 3(a) (xix),

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with the Westchester Residential Opportunities, Inc. (the "Contractor") pursuant to which the Contractor will provide Shared Housing services to Westchester residents aged 60 and over (the "Program") under the Community Services for the Elderly grant, for the period commencing April 1, 2014 through March 31, 2015, in an amount not to exceed \$60,000 in State funds, payable pursuant to an approved budget.

RESOLVED, that the County at its sole option may renew the Agreement with the Contractor for up to four (4) additional one-year periods, subject to the prior approval of the Board of Acquisition and Contract and your Honorable Board; and be it further

RESOLVED, that the Contractor is required to contribute \$20,000 in Contractor matching funds to the Program; and be it further

RESOLVED, that these Agreements are also subject to further financial analysis of the impact of any New York State Budget ("State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate these Agreements, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractors then the Contractors shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	047P	4380	T-047	\$60,000.00

Budget Funding Year(s) 2014 - 2015 Start Date 4/1/14 End Date 3/31/15
(must match resolution)

Funding Source	Tax Dollars	_____
<u>\$60,000.00</u>	State Aid	<u>\$60,000.00</u>
(must match resolution)	Federal Aid	_____
	Other	_____

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/20/2014 - JOMARY VIEIRA, SECRETARY