



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

42512

DATE: October 3, 2014

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into a Grant Agreement Amendment and a Program Consolidation agreement with the United States Department of Housing and Urban Development (“HUD”) in order to acquire two HUD grants previously awarded to the Municipal Housing Authority for the City of Yonkers and to consolidate the two former Yonkers HUD Agreements into one DSS Grant Agreement in the amount of \$313,238 to be used to continue to provide a program under HUD’s Supportive Housing Program and utilize those grant funds to amend a Resolution authorizing the County to enter into an Agreement with Family Service Society of Yonkers, Inc. to provide permanent supportive housing for eight physically disabled homeless adults in the amount of \$115,489 for the term December 1, 2014 through November 30, 2015 (the “Resolution), in order to increase the number of persons served to between twenty and twenty-eight; to increase the amount of the Agreement by \$197,749 for a new total not to exceed contract amount of \$313,238 and to revise the term of the Agreement to the period June 1, 2014 through May 30, 2015.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an Amendment to the 2013 Continuum of Care Program Grant Agreement with the United States Department of Housing and Urban Development (“HUD”) and the Municipal Housing Authority for the City of Yonkers (“Yonkers”) in order for the County to assume all rights and obligations pursuant to two HUD Continuum of Care Program grants which had been awarded to Yonkers, one in the amount of \$184,159 (Grant No. NY0478L2T041306), and the other in the amount of \$107,001 (Grant No. NY0747L2T041304), effective as of August 15, 2014 (the “Grant Amendment”) for the provision of permanent

supportive housing for physically disabled homeless adults. The second Agreement to be authorized hereunder is a Consolidation Agreement with HUD which will terminate the former Yonkers \$107,001 (Grant No. NY0747L2T041304) grant and the DSS HUD \$115,489 (Grant No. NY0860L2T041302) and merge those two grants into the former Yonkers \$184,159 (Grant No. NY0478L2T041306) (the "Surviving Grant"). After entering into the Consolidation Agreement, the Surviving Grant amount will be in an amount not to exceed \$313,238 and will continue to provide Continuum of Care Program funds for permanent supportive housing for between twenty and twenty-eight physically disabled homeless adults for the term June 1, 2014 through May 30, 2015. Entering into the two proposed HUD agreements will increase administrative efficiency in serving the twenty-eight disabled clients. Rather than having three HUD grants for these services there will be only one and the Department is willing and able to take over administration of these grants and expand its identical program under the County's current agreement with the Family Service Society of Yonkers, Inc.

Authority is further requested to amend a Resolution adopted by your Honorable Board on September 4, 2014 which authorized the County to enter into an agreement with the Family Service Society of Yonkers, Inc. ("Family Service Society") in the amount of \$115,489 to utilize the Grant funds to provide permanent supportive housing for eight physically disabled homeless adults pursuant to HUD's Continuum of Care Program entitled Homestead 3, for the period December 1, 2014 through November 30, 2015 (the "Resolution"), in order to increase the number of persons being served to between twenty and twenty-eight; to increase the amount of the Agreement by \$197,749 for a new total not to exceed amount of \$313,238 and to revise the term of the Agreement to the period June 1, 2014 through May 30, 2015. The amendment to the Resolution is being requested because the agreement with Family Service Society previously authorized was never executed.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The grant agreements with HUD are not procurements. Therefore the provisions of the Westchester County Procurement Policy do not apply. Family Service Society is a subgrantee pursuant to the grant agreements and therefore the Common Grant rules do not apply. The proposed amendment agreement with Family Service Society of Yonkers is exempt from the provisions of the Westchester County Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed agreement will serve a **public purpose** by providing permanent housing and supportive services to physically disabled homeless adults.

The goals and objectives of the proposed agreement are to provide permanent housing to help disabled homeless adults avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility, as the proposed agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreement will be aimed at ensuring the well being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/DI

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an Amendment to the 2013 Continuum of Care Program Grant Agreement with the United States Department of Housing and Urban Development ("HUD") and the Municipal Housing Authority for the City of Yonkers ("Yonkers") in order for the County to assume all rights and obligations pursuant to two HUD Continuum of Care Program grants which had been awarded to Yonkers, one in the amount of \$184,159 (Grant No. NY0478L2T041306), and the other in the amount of \$107,001 (Grant No. NY0747L2T041304), effective August 15, 2014 (the "Grant Amendment") for the provision of permanent supportive housing for physically disabled homeless adults; and be it further

RESOLVED, that the County is hereby further authorized to enter into a Consolidation Agreement with HUD (the "Consolidation Agreement") which will terminate the former Yonkers \$107,001 (Grant No. NY0747L2T041304) grant and the DSS HUD \$115,489 (Grant No. NY0860L2T041302) grant and merge those two grants into the former Yonkers \$184,159 (Grant No. NY0478L2T041306) (the "Surviving Grant"). Pursuant to the Consolidation Agreement, the Surviving Grant amount will be in an amount not to exceed \$313,238 and will be used to continue to provide Continuum of Care Program funds for permanent supportive housing for between twenty and twenty-eight physically disabled homeless adults for the term June 1, 2014 through May 30, 2015; and be it further

RESOLVED, that the County is further authorized to amend a Resolution adopted on September 4, 2014, which authorized the County to enter into an agreement with Family Service Society of Yonkers, Inc. ("Family Service Society") to provide permanent supportive housing for eight physically disabled homeless adults pursuant to HUD's Continuum of Care Program entitled Homestead 3, in an amount not to exceed \$115,489 for the period December 1, 2014 through November 30, 2015 (the "Resolution") in order to increase the number of people being served to between twenty and twenty-eight; to increase the amount of the Agreement by \$197,749 to an aggregate amount not to exceed \$313,238 and to revise the term of the Agreement to the period June 1, 2014 through May 30, 2015; and be it further

RESOLVED, that all other terms and conditions of the Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	688P	4380	T688	\$197,749
263	22	688P	9852	T688	\$197,749

Budget Funding Year(s): 2014 Start Date: 6/1/14 End Date: 5/30/15
(must match resolution)

Funding Source Tax Dollars:
State Aid:
\$197,749 (Revenue) Federal Aid: 100%
\$197,749 (Expense)
(must match resolution) Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/16/14 - DOMARY VIEIRA, SECRETARY