

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe Gille
First Deputy Commissioner

42366

DATE: September 23, 2014

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to amend an agreement with the Y.W.C.A. of Yonkers, Inc. to operate a shelter with a total expanded capacity of 18 beds for small families and/or single homeless women/mothers with infants at a facility known as the Y.W.C.A. of Yonkers located at 87 South Broadway, Yonkers, New York by extending the contract for six months to end on December 31, 2014 and increasing the amount not to exceed by \$118,871 from an amount not to exceed \$237,742 to a new total not to exceed \$356,613 to be paid monthly pursuant to an approved budget and subject to appropriation

On June 6, 2013, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Department of Social Services, to enter into an agreement with the Y.W.C.A. of Yonkers, Inc. to operate a shelter with a total expanded capacity of 18 beds for small families and /or single homeless women/mothers with infants at a facility known as the Y.W.C.A. of Yonkers located at 87 South Broadway, Yonkers, New York for the period July 1, 2013 through June 30, 2014 for an amount not to exceed \$237,742 to be paid monthly pursuant to an approved budget and subject to appropriation. The agreement was subsequently executed.

Authority is now requested for the County of Westchester to amend the agreement with the Y.W.C.A. of Yonkers by extending the contract for six months to end on December 31, 2014 and increasing the amount not to exceed by \$118,871 from an amount not to exceed \$237,742 to a new total not to exceed \$356,613 to be paid monthly pursuant to an approved budget and subject to appropriation. The Department must provide services to this population and this is the facility the County has used in the past to serve the aforesaid population. The Department needs more time to work on the Request for Proposal ("RFP") and will be issuing a Request for Proposal for services to be provided beyond the six months' extension. The Department believes that this matter is exempt from the application of Federal Common Grant Rules under the exigency exemption.

The services to be provided pursuant to the proposed agreement serve a **public purpose** by assisting the County to provide immediate emergency shelter to eligible homeless women/mothers with infants. These services are aimed at improving the quality of life for the homeless population in the County by assisting the population served in achieving a successful transition from welfare to self-sufficiency and economic independence while providing them with shelter and supportive services.

The **goals and objectives** of the proposed agreement are to provide shelter to homeless women/mothers with infants, 24-hour supervision, shared kitchen facilities, counseling as well as supportive services, including assistance in finding permanent housing, assistance with seeking and obtaining employment and casework services. The program will also provide life skills workshops and transportation in addition to linkages to programs to address medical and mental health needs.

The goals and objectives of this program are in the **best interests of the County in terms of public health and public safety** as they are aimed at enhancing and ensuring the health and safety of the targeted population. The program promotes safety by providing vulnerable women/mothers with infants with 24-hour supervision and housing. This program creates a safe haven for the targeted population. Housing women and children will reduce their risk of becoming victims of crime and developing general health related issues that result from inadequate and inappropriate shelter.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist women/mothers with infants in finding permanent housing, thereby decreasing the cost associated with providing emergency housing. Additionally, program participants, through referrals to employment services, may become gainfully employed, thereby reducing their dependency on public assistance.

The **goals and objectives will be tracked and monitored** through performance measurement indicators developed by the Department. The agency submits monthly statistics and quarterly reports. The agency also contacts the DSS staff directly to address any impediments to the program's success.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the Y.W.C.A. of Yonkers shelter program met its goal of housing eligible customers referred by the Department. During the 2013-14 contract period, the program achieved the following outcomes:

- 8 customers secured permanent housing
- Program is operating at over 100% contract capacity

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Except as specifically amended herein, all other terms and conditions of the original agreement shall remain the same.

Accordingly, the County of Westchester is hereby requesting permission to amend the agreement with the Y.W.C.A. of Yonkers, Inc. for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services; be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with the Y.W.C.A. of Yonkers, Inc. to operate a shelter program for small families and /or single homeless women/ mothers with infants for the period July 1, 2013 through June 30, 2014 for an amount not to exceed \$237,742 by extending the contract for six months to end on December 31, 2014 and by increasing the amount not to exceed by \$118,871 from an amount not to exceed \$237,742 to a new total not to exceed \$356,613 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this Contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended herein, all other terms and conditions of the original agreement shall remain the same; and be it further.

RESOLVED, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

Original Contract Amount: \$237,742
This Amendment: \$118,871
 Total: \$356,613

Account to be
 Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2014	101	22	8900	5850	-----	\$87,397
2014	101	22	8900	5860	-----	\$31,474

Budget Funding Year(s): 2014 Start Date: N/A End Date: 12/31/2014
 (must match resolution)

Funding Source	Tax Dollars:	<u>5860</u>	<u>5850</u>
	State Aid:	71%	1%
	Federal Aid:	29%	0%
<u>\$118,871</u> (must match resolution)	Other:		99%

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/23/2014 - JOHANNY VIEIRA, SECRETARY