

42353

**TO:** Board of Acquisition and Contract  
**FROM:** Jay T. Pisco, PE  
Commissioner of Public Works and Transportation  
**DATE:** September 23, 2014  
**SUBJECT:** Request Authority to Obtain a Proposal and Negotiate a Fee with  
CHA Consulting, Inc. in connection with Engineering Services  
for the Reconstruction of Terminal Ramp, Westchester County Airport,  
Towns of Harrison and North Castle and Village of Rye Brook, New York (#14-941)

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Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for the Reconstruction of Terminal Ramp, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

The objective of this project is to improve the aircraft deicing fluid collection system at the Westchester County Airport. The existing pavement under drain system collects glycol that can penetrate through the pavement at the terminal ramp and Taxiway A. The project work shall include, but is not limited to, the following items: (i) reconfiguring the cross section of Taxiway A; (ii) removing existing trench drains and installing drainage structures; and (iii) placing a liner under the pavement section to prevent glycol from contaminating the sub grade. The proposed under drain system would be permanently tied into the glycol collection system. The deicing work is necessary so that the Airport is in compliance with all applicable environmental regulations. This agreement will benefit the public as it will ensure environmental compliance, thereby enhancing the health, safety, and general welfare of the residents of Westchester County. Neglecting to undertake these improvements would result in regulatory violations.

In accordance with Federal Aviation Administration (FAA) requirements, on March 20, 2014 a Request for Qualifications (RFQ) was advertised in the New York State Contract Reporter and The Journal News. Responses to the RFQ were received on April 17, 2014. After careful review of the submitted qualifications, the Professional Selection Board on August 27, 2014 ranked the firm of CHA Consulting, Inc., III Winners Circle, PO Box 5269, Albany, New York 12205 as the number one firm suitable to perform the requested engineering services. A formal proposal will be based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

Payment for this contract will be made from the Airport Passenger Facility Charge Fund, not the County General Fund and will not impact the County tax levy.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with CHA Consulting, Inc., III Winners Circle, PO Box 5269, Albany, New York 12205, for engineering services for the Reconstruction of Terminal Ramp, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

JTP/PC/JM/AS

Agreement No. 14-941

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	362	44	A0069	6120-03	N/A	

Budget Funding Year(s): 2014 Start Date: N/A End Date: N/A  
 (must match resolution)

Funding Source: Tax Dollars: \_\_\_\_\_ Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: 100% Airport Passenger Facility Charge Fund Encumbrance No.: \_\_\_\_\_