

42309

DATE: October 1, 2014

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey, Chief Information Officer

RE: AUTHORIZATION TO ENTER INTO AN AGREEMENT (IT-1348) WITH VERIZON WIRELESS FOR CELLULAR TELEPHONE AND WIRELESS DATA SERVICES FOR A THIRTY-THREE MONTH PERIOD COMMENCING DECEMBER 3, 2014 AND TERMINATING AUGUST 15, 2017 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$1,700,000

BACKGROUND:

- On December 1, 2011, your Honorable Board approved a resolution which authorized entering into an agreement (IT-1214) with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, for cellular telephone and wireless data services for a three year term commencing December 3, 2011 and terminating December 2, 2014 for a total amount not to exceed \$2,520,000.
- Wireless services continue to be a valuable and essential tool for staff. Therefore, we now come before your Honorable Board requesting approval to enter into a new agreement (IT-1348) with Verizon Wireless for cellular telephone and wireless data services for a thirty-three month period commencing December 3, 2014, utilizing New York State Office of General Services (NYS OGS) Contract PS63766 for a total amount not to exceed \$1,700,000. Services covered by this contract are managed and audited by the Department of Information Technology and paid directly by the departments utilizing the services, after receiving appropriate authorization to procure such service.
- The public purpose for the requested contract is to benefit the public good by providing County staff with communication devices that enable them to do their jobs more efficiently.
- The goals and objectives for the services provided in the attached resolution is efficient, cost effective cellular telephone and data service. It is in the best interest of the County since it provides means for County staff to communicate in times of emergencies or during the course of normal work day related activities. Cellular service will be monitored by DoIT staff, in conjunction with staff from the department utilizing the service; to be sure the service is not abused and remains cost effective.

- Under our performance based management initiative, this contract meets fiscal responsibility by utilizing excellent rates for services which were negotiated and approved by New York State, ultimately saving time and taxpayer money. Safety and security of residents is enforced by utilizing communication services that promote quick and efficient connectivity. Particularly in an emergency situation, fast service is critical. If this agreement were not approved, county staff would not be able to utilize cellular telephone or wireless data services.
- This procurement is exempt from the County's procurement policy under Section 3 (a) i., as it is a procurement made pursuant to General Municipal Law Section 104.

ACTION REQUESTED:

- Authorization to enter into an agreement (IT-1348) with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, having a place of business located at 180 Washington Valley Road, Bedminster, New Jersey 07921, for cellular telephone and wireless data services for a thirty-three month period, commencing December 3, 2014 and terminating August 15, 2017, utilizing the terms and conditions of NYS OGS Contract PS63766 for a total not to exceed contract amount of \$1,700,000, payable monthly by the department utilizing the service, subject to county appropriations.

A resolution authorizing the above agreement is submitted herewith for your approval.

APPROVED BOARD OF ACQUISITION CONTRACT # 13/16/2014 - JOMAR VEIRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED: that the County of Westchester is authorized to enter into an agreement (IT-1348) with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, having a place of business located at 180 Washington Valley Road, Bedminster, New Jersey 07921, for cellular telephone and wireless data services for a thirty-three month period commencing December 3, 2014 and terminating August 15, 2017, utilizing the terms and conditions of New York State Office of General Services Contract PS63766 for a total amount not to exceed \$1,700,000, payable monthly by the department utilizing the service; and be it further

RESOLVED, this Agreement is subject to County appropriations; and be it further

RESOLVED, this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the county shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be charged/credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2014			Various County Departments			\$51,000
2015			Various County Departments			\$618,000
2016			Various County Departments			\$618,000
2017			Various County Departments			\$413,000

Budget Funding Year(s): 2014-2017 Start Date: December 3, 2014 End Date: August 15, 2017

Funding Source: Tax Dollars: \$1,700,000
 State Aid _____
\$1,700,000 Federal Aid _____
 (must match resolution) Other: Costs for cellular telephone & wireless data services are charged directly to the County department utilizing the service