



Department of Emergency Services

Memorandum

42191

DATE: September 15, 2014

TO: Honorable Members of the Board of Acquisition & Contract

FROM: John M. Cullen
Commissioner of Emergency Services

SUBJECT: Authorization to amend an agreement with Tetra Tech EM Inc. to develop and prepare a Multi-Jurisdictional, Multi-Hazard Mitigation Plan for the County and participating municipalities in order to change the company name to Tetra Tech, Inc., and extend the term of the agreement through September 19, 2015.

By resolution approved on October 31, 2013, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Emergency Services ("Department") to enter into an agreement with Tetra Tech EM Inc., (the "Agreement") pursuant to which Tetra Tech will develop and prepare a Multi-Jurisdictional, Multi-Hazard Mitigation Plan for the County and develop jurisdiction specific plans to be included as "Annexes" for municipalities (towns, villages, town/villages, and cities) that desire to participate in the plan process. The Agreement was duly executed on or about December 20, 2013.

Tetra Tech has notified the County that it has changed the name of its company from "Tetra Tech EM Inc.", to "Tetra Tech, Inc." Authorization is thus requested to amend the Agreement to reflect the new company name.

In addition, on or about January 16, 2014, the New York State Division of Homeland Security and Emergency Services ("NYS") notified the Department of Emergency Services that the term of the grant that is funding the Agreement is being extended through September 19, 2015. On February 27, 2014, your Honorable Board authorized the County to amend the grant agreement to extend the term thereof through September 19, 2015. Authorization is now requested to amend the Agreement in order to similarly extend the term of this Agreement from September 19, 2014 through September 19, 2015.

Except as specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

The Agreement serves a public purpose by providing the County with a Multi-Jurisdictional, Multi-Hazard Mitigation Plan to enable it to undertake the pro-active mitigation of known hazards before a disaster event which will reduce or eliminate long-term risk to life and property. In addition, proactive mitigation policies and actions help to reduce risk and create a safer, more disaster resilient communities.

The goal and objective of the Agreement is to provide the County with a plan that enables the County and participating municipalities to pool resources and create consistent mitigation strategies within Westchester County with a set of uniform goals and objectives.

In addition, 44 C.F.R. §201.6 requires local governments to have an approved mitigation plan in order to apply for and/or receive grant funding under the following hazard mitigation assistance programs: Hazard Mitigation Grant Program (HMGP), Pre-Disaster Mitigation Grant Program (PDMG), Flood Mitigation Assistance Program (FMA) and the Severe Repetitive Loss Program (SRL). The Plan must also consider future funding requirements under the Repetitive Flood Claims Program (RFC) and the Federal Public Assistance (PA) Program (Section 406).

The Agreement will be tracked and monitored by the staff of the Department through meetings and conference calls and closely working with Tetra Tech.

Accordingly, I recommend adoption of the proposed resolution.

JMC/DRD/TSA

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JOMAR VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement (the "Agreement") with Tetra Tech EM Inc., (the "Agreement") pursuant to which Tetra Tech will develop and prepare a Multi-Jurisdictional, Multi-Hazard Mitigation Plan for the County and develop jurisdiction specific plans to be included as "Annexes" for municipalities (towns, villages, town/villages, and cities) that desire to participate in the plan process for an amount not-to-exceed One Hundred Seventy-One Thousand Eight Hundred Fifty Seven (\$171,857.00) Dollars, pursuant to an approved budget, by changing the name of the company from "Tetra Tech EM Inc.", to "Tetra Tech, inc.", and also extending the term of the Agreement through September 19, 2015; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof

Original Agreement \$ 171,857.00
 First Amendment \$ 0.00
 TOTAL \$ 171,857.00

Account to be Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
					0.00

Budget Funding Years 2013-2015 Start Date upon execution End Date 9/19/15
 (must match resolution)

Funding Source Tax Dollars: _____
 \$ 0 State Aid: _____
 (must match resolution) Federal Aid: _____
 Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACTS - 10/29/2013 - COMPTROLLER/TETRA, SECRETARY