

41883

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: August 19, 2014
SUBJECT: Authorization to extend the term of Agreement No. 14-913 with
Tectonic Engineering & Surveying Consultants PC until August 31, 2015

Authority of your Honorable Board is requested to extend the term of Agreement No. 14-913 between the County of Westchester and Tectonic Engineering & Surveying Consultants PC, 70 Pleasant Hill Road, Mountainville, New York 10953, for the provision of engineering services associated with the Guard Hill Radio Tower, Bedford, New York, until August 31, 2015. The original Agreement was executed on June 25, 2014 and is for a total amount not to exceed \$44,750.00. The original Agreement completion date was August 31, 2014.

The County has been satisfied with the quality of services provided to date. The design services included in the original Agreement are in progress. The design for this project is being funded by a grant from the U.S. Department of Homeland Security ("USDHS") through the New York State Division of Homeland Security and Emergency Services ("NYSDHSES"). The grant for the design was originally set to expire on August 31, 2014. The County has been informed that the term of the grant for the design has been extended to August 31, 2015. This additional time will allow the Town of Bedford to more fully review the design and to issue the local municipal approvals associated with this project. Therefore, the professional services of Tectonic Engineering & Surveying Consultants PC will be required beyond the original completion date in order to provide engineering services during the ongoing design phase. Attached is a Resolution requesting an extension of the agreement until August 31, 2015 with no increase in the not to exceed amount of \$44,750.00.

The objective of this project is the replacement of the Guard Hill Radio Tower and emergency generator including transfer switch. The proposed radio tower will support multiple communication antennas to be used by both the Westchester County Department of Emergency Services and the Department of Public Safety. The radio tower will be maintained by the Westchester County Department of Information Technology. This agreement will benefit the public as it will insure the uninterrupted and secure transmission of information during both normal and emergency situations, thus addressing the County Executive's priority area of Safety and Security.

The intent of this Agreement is to have the design and bidding/construction administration performed in two phases as subsequent funding becomes available. The initial design phase ("Phase I") will define the scope of work and the required budget for the next phase of bidding and construction administration ("Phase II") for which funding is anticipated in the future. Should the County determine to proceed with the Phase II scope of work, a resolution to authorize the work, extend the term if required, and increase the not-to-exceed amount of the contract, will be submitted to your Honorable Board for review and consideration.

The department will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of tasks. It is recognized and understood that the County shall evaluate the performance of this contract by the consultant and shall use such evaluation in deciding to award future contracts to the consultant.

I urge your favorable consideration of the annexed proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that the County of Westchester, acting by and through its Department of Public Works and Transportation, ("County") be and is hereby authorized to amend Agreement No. 14-913 with Tectonic Engineering & Surveying Consultants PC, 70 Pleasant Hill Road, Mountainville, New York 10953, for the provision of engineering services associated with the Guard Hill Radio Tower, Bedford, New York by extending the term until August 31, 2015; and be it further

RESOLVED, that all other terms and conditions of Agreement No. 14-913, including the not to exceed amount of \$44,750.00 shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee, is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Agreement No. 14-913

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
DES	263	20	390M	4380	T390	
D&S	263	38	473M	4380	T473	

Budget Funding Year(s): 2014 Start Date: 06/01/2014 End Date: 08/31/2015
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$ _____ Federal Aid: 100% Federal Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____