

41780

DATE: August 12, 2014

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

RE: Authorization to enter into an Agreement with Local Staff, LLC, d/b/a Allied Health Group, to provide a temporary medical assistant/phlebotomist for the Department of Health's Women, Infants & Children ("WIC") clinics and a laboratory technician and/or other clinical/health personnel for the STD/TB clinics on a per diem basis as needed, for the term October 1, 2014 through September 30, 2015, in the not-to-exceed amount of \$44,000 payable at the stated hourly rates

The County of Westchester, acting by and through its Department of Health (the "WCHD"), seeks authorization to enter into an agreement with Local Staff, LLC, d/b/a Allied Health Group, to provide a temporary medical assistant/phlebotomist for the WCDH's Women, Infants & Children ("WIC") clinics and a laboratory technician and/or other clinical/health personnel for the STD/TB clinics on a per diem basis as needed, for the term October 1, 2014 through September 30, 2015, in the not-to-exceed amount of \$44,000, payable at the stated hourly rates.

Due to a staff vacancy in the WIC clinics, there is an ongoing need for a full time medical assistant/phlebotomist while a permanent hire is sought. This agreement could also provide other clinical/health personnel as needed during unexpected staff shortages. Funding for this position will be fully paid from the NYSDOH WIC grant pursuant to an approved budget, with savings realized from the vacancy.

The WIC clinics serve to safeguard the health of women, infants and children at high risk that would otherwise have no or limited access to nutritious food and health education, thus improving birth outcomes and child development.

In addition, the agreement will be used to provide a laboratory technician and/or other clinical/health personnel as needed during periods of staff shortages and vacancies in the WCDH's STD/TB clinics so that clinics hours can be adequately staffed to serve patients in a timely fashion and in accordance with NYSDOH lab regulations. Savings from vacant positions would cover the cost of these temporary clinical staff until the positions are filled.

Therefore, the WCDH is now requesting authorization to enter into an agreement with Local Staff, LLC, d/b/a Allied Health Group, to provide a temporary medical assistant/phlebotomist for the WCDH's Women, Infants & Children ("WIC") clinics and a laboratory technician and/or other clinical/health personnel for the STD/TB clinics on a per diem basis as needed, for the term October 1, 2014 through September 30, 2015, in the not-to-exceed amount of \$44,000, payable at the stated hourly rates.

The public purpose of this Agreement is to promote the public health and welfare of the WCDH's STD/TB/WIC clinic patients by ensuring that licensed and/or certified laboratory technicians and other clinical/health personnel are available to perform testing/analysis and provide other health-related functions for clinic patients.

The goals and objectives of this Agreement are to perform the required laboratory specimen testing and analysis for the STD/TB clinic patients in order to ensure accurate and timely test results necessary to determine proper diagnosis and treatment. For the WIC clinic patients the same is required to monitor the health of pregnant women, infants and children to improve birth outcomes and child development.

This Agreement will be tracked and monitored through the analyses of test results and physicians' review of WCDH clinic program reports and nutritional/health assessment program reports in accordance with the NYS WIC Program.

This Agreement would be exempt from the County Procurement Policy under Section 3 (a) (viii) - contracts for medical or health-related services.

Your approval of the attached Resolution is respectfully requested.

SA/RR/dc

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/04/2014 JOMAR VEIRA SECRETARY

