

Robert P. Astorino  
County Executive

Department of Social Services  
Kevin M. McGuire  
Commissioner

**41626**

**DATE:** August 7, 2014

**TO:** Board of Acquisition and Contract

**FROM:** Kevin M. McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a renewal grant in the amount of \$30,600 to be used to implement a program under HUD’s Continuum of Care Program and to enter into an agreement with the Family YMCA at Tarrytown to provide permanent housing to low income homeless single men with disabilities at the Family YMCA at Tarrytown, for the period November 1, 2014 through October 31, 2015 in an amount not-to-exceed \$30,600

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Authority is requested for the County of Westchester, acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a renewal grant in the amount of \$30,600 to be used to implement a program under HUD’s Continuum of Care Program. Authority is further requested to enter into an agreement with the subrecipient of the Grant, the Family YMCA at Tarrytown (the “Family YMCA”) to operate a continuum of care program in accordance with a 2013 Continuum of Care Program Renewal Grant Agreement (No. NY0499L2T041306) between the County and HUD (the “Grant”), to provide permanent housing to low income homeless single men with disabilities by providing operational housing support for 10 Single Resident Occupancy (“SRO”) units at the Family YMCA located at 62 Main Street, Tarrytown, New York. The proposed agreement will be for the period November 1, 2014 through October 31, 2015 in an amount not to exceed \$30,600.

As required by the Grant, matching funds in the sum of \$7,650 will be provided by the Family YMCA.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The program to be operated pursuant to this agreement serves a **public purpose** because it is designed to assist homeless single men with disabilities in the County of Westchester to obtain and maintain permanent housing.

The **goals and objectives** of the aforesaid agreement are to implement the continuum of care program to provide operational housing support for homeless single men with disabilities in order to help them maintain adequate housing, maintain physical and psychiatric stability and obtain and/or maintain employment in order to move toward self sufficiency from their dependence on public assistance.

The goals and objectives are in the **best interests of the County** in terms of **fiscal responsibility** as they are addressing the issues of homelessness and joblessness in the County. The program would help the County in reducing the number of homeless individuals on public assistance as it would help participants to find gainful employment and permanent housing. This would not only improve the economic situation of these individuals but also of the County as the County will be spending less money on public assistance and on costs associated with keeping a homeless person in the Westchester County Shelter.

The **goals and objectives will be monitored** by HUD and the Department. All HUD contracts are required to submit Annual Progress Reports (“APRs”) as a requirement to receive funding. These multi-page reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc. which must match the program outlined in the Technical Submission. If the reports are not submitted, HUD may withhold the money. The Department would be using the same standards in authorizing payments to the vendor.

There was a competition to be a sub-recipient of this grant and HUD approved the Family YMCA at Tarrytown to be a sub-recipient. HUD has also renewed that approval this year, therefore the Federal funding for this program is exempt from the Common Grant Rules, as it has been renewed on a non competitive basis pursuant to 24 CFR 583.235(a). Because the Family YMCA at Tarrytown is a sub-recipient pursuant to the HUD grant, the award of this contract is not a County procurement and therefore the County Procurement Policy does not apply.

Accordingly, authority is hereby requested for the County of Westchester, acting through and by its Department of Social Services, to enter into the aforesaid agreements for purposes stated above.

A resolution requesting the same is attached for your Honorable Board's approval.

KMM/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/04/2014 - JOMARY VIEIRA, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a Renewal Grant in the amount of \$30,600 (Grant No. NY0499L2T041306) pursuant to HUD’s Continuum of Care Program and to enter into an agreement with the Family YMCA at Tarrytown, to provide permanent housing to low income homeless single men with disabilities by providing operational housing support for 10 Single Resident Occupancy (“SRO”) units at the Family YMCA at Tarrytown located at 62 Main Street, Tarrytown, New York pursuant to the Grant, for the period November 1, 2014 through October 31, 2015 in an amount not to exceed \$30,600; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/Credited

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars  |
|------|------|--|--------------------|---------------|----------|
| 263  | 22   | 688P                                   | 4380               | T688          | \$30,600 |
| 263  | 22   | 688P                                   | 9852               | T688          | \$30,600 |
|      |      |  |                    |               |          |

Budget Funding Year(s): 2014-15  
(Must match resolution)

Start Date: 11/01/14 End Date: 10/31/15

Funding Source

\$30,600 (Revenue)  
\$30,600 (Expense)  
(must match resolution)

Tax Dollars:  
State Aid:  
Federal Aid: 100%  
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - GARY WEIRA, SECRETARY