



**Department of Emergency Services**

**Memorandum**

**41424**

**DATE:** July 23, 2014

**TO:** Board of Acquisition and Contract

**FROM:** John M. Cullen  
Commissioner of Emergency Services

**SUBJECT:** Authority for the County of Westchester to amend an agreement with Malcolm Pirnie, Inc., the Water Division of Arcadis (“Malcolm Pirnie”), for the development of a Multi-Jurisdictional Disaster Debris Management Plan for the County, for a term commencing upon execution and expiring June 2, 2014, for a total aggregate amount not to exceed \$124,500.00, pursuant to an approved budget, by extending the term of the agreement through August 31, 2014.

---

By resolution approved on November 21, 2013 (the “November 21<sup>st</sup> Resolution”), your Honorable Board authorized the County of Westchester (the “County”), acting by and through the Department of Emergency Services (the “Department”), to enter into an agreement with Malcolm Pirnie (the “Agreement”) pursuant to which Malcolm Pirnie would develop a Multi-Jurisdictional Disaster Debris Management Plan for the County (the “Work”). The November 21<sup>st</sup> Resolution further authorized the performance of optional work consisting of providing assistance to the County with the creation and drafting of a Request for Qualifications to be used to prequalify contractors for emergency contracting and the development, for the County’s use, of an evaluation criteria checklist and template contract for the above indicated services (the “Optional Work”). In consideration for the provision of the Work and the Optional Work, the November 21<sup>st</sup> Resolution authorized the County to pay Malcolm Pirnie a total amount not-to-exceed \$124,500, consisting of an amount not-to-exceed \$99,500 for the Work and an amount not-to-exceed \$25,000 for the Optional Work. The Agreement was subsequently executed.

Due to circumstances beyond the parties’ control, the Work and Optional Work could not be completed by the interim deadlines set forth in the project schedule. As a consequence, Malcolm

Pirnie has advised the Department that it will require additional time in order to complete the Work and Optional Work. Accordingly, authority is respectfully requested to amend the Agreement with Malcolm Pirnie in order to extend the term thereof through August 31, 2014, at no additional cost to the County.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

The proposed Agreement will serve a public purpose by providing the County with a debris management plan to enable it to be better prepared to restore public services and ensure the public's health and safety in the aftermath of a disaster.

The goal and objective of the proposed Agreement is to provide the County with a plan that will help assist in disaster response and recovery activities and improve the County's readiness.

The proposed Agreement will be tracked and monitored by the staff of the Department through meetings and conference calls and closely working with Malcolm Pirnie.

I respectfully recommend approval of the attached Resolution.

JMC/TSA/JPG

APPROVED BOARD OF ACQUISITION & CONTRACTS 8/21/2014 - MARY HEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Malcolm Pirnie, Inc., the Water Division of Arcadis ("Malcolm Pirnie"), for the development of a Multi-Jurisdictional Disaster Debris Management Plan for the County, for a term commencing upon execution and expiring June 2, 2014, for a total aggregate amount not to exceed \$124,500.00, pursuant to an approved budget (the "Agreement"), by extending the term of thereof through August 31, 2014, at no additional cost to the County; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	20	391M	4380	T391	N/A

Budget Funding Year(s): 2013 - 2014 Start Date: upon execution End Date: 8/31/14  
(must match resolution)

Funding Source  
\$ N/A  
(must match resolution)

Tax Dollars: \_\_\_\_\_  
State Aid: \_\_\_\_\_  
Federal Aid:   N/A   \_\_\_\_\_  
Other: \_\_\_\_\_