



Robert P. Astorino  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

**41309**

DATE: July 8, 2014

TO: Board of Acquisition and Contract

FROM: Kevin McGuire  
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into a contract with Family Services of Westchester, Inc. for the provision of the Enriched Housing Program at Maple House, an assisted living type program designed to meet the needs of physically frail adults, sixty two (62) or older, who need support in order to remain living independently in the community for the term January 1, 2014 through December 31, 2014 in an amount not to exceed \$43,259 to be paid pursuant to an approved budget and subject to appropriations

The County of Westchester is hereby requesting permission to enter into an agreement with Family Services of Westchester, Inc. for the provision of case management and other support services in the Enriched Housing Program at Maple House, an assisted living type program designed to meet the needs of physically frail adults, sixty two (62) or older, and/or disabled and age 55 or older who need support in order to remain living independently in the community for the term January 1, 2014 through December 31, 2014 in an amount not to exceed \$43,259 to be paid pursuant to an approved budget and subject to appropriation. Program participants are referred from a variety of sources including Protective Services for Adults and Housing Programs. Maple House provides meals, home health care (to ensure medication compliance), nursing, transportation, case management and activities in order to help these individuals remain independent and out of more costly systems and/or living arrangements. There was a delay in submitting this resolution for 2014 until now as the service was contingent on the availability of funds.

The agreement with Maple House will serve a **public purpose** by providing resident services, medical assistance services, and case management services to the eligible elderly, frail and disabled recipients, and, at the same time, ensuring their independence, personal dignity, and freedom of choice in a less costly and less restrictive alternative to a Nursing Home.

The **goals and objectives** of this agreement are to support vulnerable populations and enable older adults to continue to live independently in Westchester County.

These **goals and objectives are in the best interests of the County in terms of public health** as they are aimed at providing an alternate level of care and support for those program participants referred to these services. Further, they are in the **best interests of the County regarding fiscal responsibility** in that the support provided by Maple House results in a decreased reliance on County resources such as Protective Services for Adults and the homeless shelter system.

This contract is exempt from the Westchester County Procurement Policy pursuant to Sections 3(a) viii and 3(a) xiv of that document as the population served under this agreement are persons in need of public assistance and support due to physical and health related problems. This agreement is exempt from the requirements of the federal Common Grant Rules because it falls under the Social Service Block Grant.

A resolution requesting your Honorable Board's approval is attached.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - OMAR VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into a contract with Family Services of Westchester, Inc. for the provision of case management and other support services in the Enriched Housing Program at Maple House, an assisted living type program designed to meet the needs of physically frail adults, sixty-two(62) or older, and/or disabled and age 55 or older who are in need of public assistance and support in order to remain living independently in the community for the term January 1, 2014 through December 31, 2014 in an amount not to exceed \$43,259 to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that this Contract is subject to County Appropriations; and be it further

**RESOLVED**, that these Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this resolution.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2014	101	22	8900	5960	-----	\$43,259

Budget Funding Year(s): 2014 Start Date: 01/01/14 End Date: 12/31/14  
(must match resolution)

Funding Source:

**\$43,259**  
(must match resolution)

Tax Dollar: 32%  
State Aid: 47%  
Federal Aid: 21%  
Other:

APPROVED BOARD OF ACQUISITION & CONTRACTS 08/07/2014 - COMPTROLLER SECRETARY