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TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation

DATE: July 8, 2014

SUBJECT: Authority to Enter into Agreement #14-924
In the matter of Engineering Services in connection with
Perimeter Security Fencing, Phase I – Environmental Assessment, Westchester County Airport,
Towns of Harrison and North Castle and Village of Rye Brook, New York

Consultant: VHB Engineering, Surveying and Landscape Architecture, PC
Agreement Amount: \$89,865.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for Perimeter Security Fencing, Phase I – Environmental Assessment, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The consultant shall provide professional engineering services associated with this project which includes the following tasks: project management, project schedule development, data collection, prepare draft Environmental Assessment, provide responses to public comments, and prepare final Environmental Assessment.

The objective of this project will be to provide security enhancements at the Westchester County Airport. This work is necessary in order to maintain a perimeter security fence line as part of the Airport Security Plan in accordance with Transportation Security Administration (TSA) policy guidelines. This project will improve security of the Airport Operations Area and prevent access by unauthorized persons. This project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it ensures continued security of Airport passengers and employees, thereby addressing the County Executive's priority area of Safety and Security.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of tasks.

On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for an estimated fee not-to-exceed \$100,000. The Professional Prequalification Board approved a list of fourteen (14) qualified firms. The list was reviewed by the Professional Selection Board on April 17, 2014, whereby three firms were selected to possibly perform said services.

By Resolution approved July 3, 2014, your Honorable Board authorized the County to negotiate with the firm of VHB Engineering, Surveying and Landscape Architecture, PC, 50 Main Street, Suite 360, White Plains, New York 10606, and a proposal was submitted for engineering services for Perimeter Security Fencing, Phase I – Environmental Assessment, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, for a total fee of \$89,865.00, pursuant to an approved budget, which represents the best possible contract for the County.

Board of Acquisition and Contract

Agreement No. 14-924

Perimeter Security Fencing, Phase I – Environmental Assessment, Westchester County Airport

Towns of Harrison and North Castle and Village of Rye Brook, New York

VHB Engineering, Surveying and Landscape Architecture, PC

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Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund, and will not impact the County tax levy.

The proposed has been reviewed and is judged to be responsive to the task at hand.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of VHB Engineering, Surveying and Landscape Architecture, PC, 50 Main Street, Suite 360, White Plains, New York 10606, for engineering services associated with Perimeter Security Fencing, Phase I – Environmental Assessment, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. The consultant shall provide professional engineering services associated with this project which includes the following tasks: project management, project schedule development, data collection, prepare draft Environmental Assessment, provide responses to public comments, and prepare final Environmental Assessment; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$89,865.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2016; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/PC/JM/AS

Agreement No. 14-924

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	361	44	A050C03E	6120-03	N/A	\$ 89,865.00

Budget Funding Year(s): 2014 Start Date: 08/15/14 End Date: 12/31/16
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$89,865.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: 100% Airport Special Revenue Fund Encumbrance No.: _____