

41156

**TO:** Board of Acquisition and Contract  
**FROM:** Jay T. Pisco, PE  
Commissioner of Public Works and Transportation  
**DATE:** July 8, 2014  
**SUBJECT:** Authority to Enter into Agreement #14-921  
In the matter of Engineering Services in connection with the  
Rehabilitation of North Street and Hammond Road, C.R. #73,  
Town of Harrison and City of Rye, New York

**Consultant:** Dolph Rotfeld Engineering, PC

**Agreement Amount:** \$119,947.50

*Subconsultant Approval:* Adler Consulting, Transportation Planning and Traffic Engineering, PLLC  
Milone & MacBroom, Inc.  
Island Pavement Cutting Co., Inc. (**WBE/DBE**)

Authority of your Honorable Board is requested to enter into an Agreement in connection with the Rehabilitation of North Street and Hammond Road, C.R. #73, Town of Harrison and City of Rye, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to rehabilitate North Street and Hammond Road, C.R. #73, in Harrison and Rye, New York. This work is necessary due to extensive deterioration of the roadway. The rehabilitation work shall include, but not be limited to, the following items: milling existing asphalt concrete pavement; filling and sealing joints and cracks; adjusting castings and catch basins; repairing catch basins; replacing all existing frames and grates; curb replacement; replacing/upgrading traffic signal loops; addressing drainage issues and roadside safety; resurfacing roadway with asphalt; and installing new pavement markings. This agreement will benefit the public as it will enhance the functionality of the roadway ensuring its safe use by the public, thus addressing the County Executive's priority area of Safety and Security.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on October 24, 2013, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on November 26, 2013 whereby Dolph Rotfeld Engineering, PC; H2M Architects + Engineers; Langan Engineering, Environmental, Surveying and Landscape Architecture DPC; and Maser Consulting PA were selected to possibly perform said services. On March 13, 2014, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on April 16, 2014.

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Dolph Rotfeld Engineering, PC  
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After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held May 27, 2014, selected Dolph Rotfeld Engineering, PC, 200 White Plains Road, Tarrytown, New York 10591, as the number one firm to perform engineering services in connection with the Rehabilitation of North Street and Hammond Road, C.R. #73, Town of Harrison and City of Rye, New York, for a total fee of \$119,947.50, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, Dolph Rotfeld Engineering, PC, has requested the utilization of the following subconsultants: Adler Consulting, Transportation Planning and Traffic Engineering, PLLC (Maintenance and Protection of Traffic Design Services), 235 Main Street, Suite 515, White Plains, New York 10601; Milone & MacBroom, Inc. (Surveying Services), 99 Realty Drive, Cheshire, Connecticut 06410; and Island Pavement Cutting Co., Inc. (Core Boring Services), 84 Kean Street, West Babylon, New York 11704.

The proposed has been reviewed and is judged to be responsive to the task at hand.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Dolph Rotfeld Engineering, PC, 200 White Plains Road, Tarrytown, New York 10591, for engineering services associated with the Rehabilitation of North Street and Hammond Road, C.R. #73, Town of Harrison and City of Rye, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$119,947.50, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Adler Consulting, Transportation Planning and Traffic Engineering, PLLC (Maintenance and Protection of Traffic Design Services), 235 Main Street, Suite 515, White Plains, New York 10601; Milone & MacBroom, Inc. (Surveying Services), 99 Realty Drive, Cheshire, Connecticut 06410, and Island Pavement Cutting Co., Inc. (Core Boring Services), 84 Kean Street, West Babylon, New York 11794; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2018; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/RSD/AS

Agreement No. 14-921

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	366	46	RB12401E	6120-03	BA #116-2013	\$ 119,947.50

Budget Funding Year(s): 2014 Start Date: 08/15/2014 End Date: 12/31/2018  
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./ Social Security No.: \_\_\_\_\_  
 State Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
\$119,947.50 Federal Aid: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_

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Town of Harrison and City of Rye, New York  
Dolph Rotfeld Engineering, PC

List of Respondents

Dolph Rotfeld Engineering, PC 200 White Plains Road Tarrytown, New York 10591 (914) 631-8600	\$ 119,947.50
H2M Architects + Engineers 538 Broad Hollow Road Melville, New York 11747 (631) 756-8000	\$ 134,000.00
Langan Engineering, Environmental, Surveying and Landscape Architecture DPC 707 Westchester Avenue, Suite 304 White Plains, New York 10604 (914) 323-7400	\$ 121,000.00
Maser Consulting PA 11 Bradhurst Avenue Hawthorne, New York 10532 (914) 347-7500	\$ 168,367.50

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/31/2014 - JOMARY VIEIRA, SECRETARY