

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

Philippe M. Gille  
First Deputy Commissioner

40715

**DATE:** June 2, 2014

**TO:** Board of Acquisition and Contract

**FROM:** Kevin M. McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County of Westchester to enter into agreements with twelve (12) entities, to provide summer youth employment programs for economically disadvantaged youth pursuant to the New York State Office of Temporary and Disability Assistance for Temporary Assistance to Needy Families (TANF) 2014 Summer Youth Employment Program for the period May 1, 2014 through September 30, 2014 and for an aggregate not-to-exceed amount of \$407,479

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Social Services, on behalf of its Office of Workforce Investment (the "Department"), to enter into twelve (12) agreements with the twelve (12) below listed entities to provide summer youth employment programs (the "programs") to economically disadvantaged youth under 21 years of age pursuant to New York State Office of Temporary and Disability Assistance ("OTDA") for Temporary Assistance to Needy Families ("TANF") 2014 Summer Youth Employment Program (the "SYEP") for the period May 1, 2014 through September 30, 2014 in a total aggregate not-to-exceed amount of \$407,479 (the "Agreements").

The twelve (12) entities and the individual funding amounts for Agreements shall be as follows:

<u>Agency Name</u>	<u>Funding Amount</u>
1. The Children's Village, Inc.	\$28,800.00
2. Westhab, Inc.	\$28,800.00
3. City of Peekskill Youth Bureau	\$42,000.00

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4. City of Mount Vernon Youth Bureau	\$42,000.00
5. Ser of Westchester, Inc.	\$24,000.00
6. City of New Rochelle Youth Bureau	\$28,800.00
7. The Thomas H. Slater Community Center, Inc.	\$26,400.00
8. Westchester Community Opportunity Program, Inc.	\$70,879.00
9. City of White Plains Youth Bureau	\$28,800.00
10. Jewish Board of Family & Children's Services, Inc.	\$24,000.00
11. Town of Greenburgh	\$24,000.00
12. The Guidance Center of Westchester, Inc.	<u>\$39,000.00</u>
Total	\$407,479.00

Regarding funding for the programs, the County received \$407,479.00 in New York State (the "State") funds from OTDA which OTDA directly allocated for the programs.

Though the programs are exempt from the Westchester County Procurement Policy (the "Policy") pursuant to Policy Section 3 (a) xviii, the Department, in any event, issued a Request for Proposal ("RFP") for the programs on April 28, 2014 receiving Twelve (12) proposals in response thereto with Twelve (12) selected as identified above.

The services provided pursuant to the Agreements shall **serve a public purpose** by assisting TANF eligible youth in the County to secure paid summer employment for no less than six (6) weeks.

The **goals and objectives** of the Agreements are to place eligible youth from low income households in subsidized employment to provide them with practical work experience and offer them opportunities to use their talents and learn more about the workplace.

The **goals and objectives** of the Agreements are in the **County's** best interests regarding **fiscal responsibility** because the participating youth will earn an average of \$870.00 during the term of the Agreements which they will use to address their immediate financial needs.

The **goals and objectives** of the Agreements are also in the County's best interest regarding **public safety** because the participating youth are less likely to engage in negative social behavior.

The Department shall **track and monitor** the **goals and objectives** of the Agreements via bi-weekly reports submitted by each of the twelve (12) listed entities' program staff and through a review of customer case records data. Success and failure of the Agreements will be measured against the following:

1. The successful registration of at least two hundred seventy one (271) youth in the programs, and
2. Eighty percent (80%) of youth enrolled in the SYEP will successfully complete six (6) weeks of employment.

A resolution requesting same is attached for your Honorable Board's approval.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County") acting by and through its Department of Social Services, Office of Workforce Investment, is hereby authorized to enter into twelve (12) agreements with the twelve (12) below listed entities for each to operate a summer youth employment program pursuant to the New York State Office of Temporary and Disability Assistance for Temporary Assistance to Needy Families ("TANF") 2014 Summer Youth Employment Program (the "SYEP") for the period May 1, 2014 through September 30, 2014 for a total aggregate not-to-exceed of \$407,479 payable pursuant to approved budgets and identified as follows:

<u>Agency Name</u>	<u>Funding Amount</u>
1. The Children's Village, Inc.	\$28,800.00
2. Westhab, Inc.	\$28,800.00
3. City of Peekskill Youth Bureau	\$42,000.00
4. City of Mount Vernon Youth Bureau	\$42,000.00
5. Ser of Westchester, Inc.	\$24,000.00
6. City of New Rochelle Youth Bureau	\$28,800.00
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11. Town of Greenburgh	\$24,000.00
12. The Guidance Center of Westchester, Inc.	<u>\$39,000.00</u>
Total	\$407,479.00

and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

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Account to be Charged/credited	Fund	Dept.	Unit	Object/ Sub Object	Trust Account	Dollars
	275	22	405P	7340	T405	\$407,479

Budget Funding Year(s): 2014  
(must match resolution)

Start Date: May 1, 2014 End Date: Sept. 30, 2014

Funding Source:

Tax Dollars:

State Aid:

Federal Aid: 100%

\$407,479  
(must match resolution)

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/03/2014 - JOMARY VIEIRA, SECRETARY