

Memorandum
Department of
Laboratories and Research

40616

TO: Board of Acquisition and Contract

FROM: Dr. Kunjlata Ashar, M.D.
Commissioner, Department of Labs and Research

DATE: June 4, 2014

RE: Authorization for the County of Westchester to enter into an Agreement with Health Research, Inc. ("HRI") for the County to accept a grant in the amount of \$25,000 to provide funding for the operation of the County's Biodefense Laboratory, for the period July 1, 2014, through June 30, 2015 at a total cost of \$72,250.

Authorization is hereby requested for the County of Westchester, acting by and through its Department of Labs and Research (the "Department"), to enter into an Agreement with Health Research, Inc. ("HRI") for the County to accept a grant in the amount of \$25,000 to provide funding for the County's operation of its Biodefense Laboratory for the period July 1, 2014 through June 30, 2015 at a total cost of \$72,250.

The proposed Agreement will provide funding for the County's participation in the Laboratory Response Network (the "LRN"), which was established by the Centers for Disease Control and Prevention (the "CDC") and constitutes a network of laboratories which develop and conduct tests to prepare for, or respond to, bioterrorism events. Specifically, the Agreement will reimburse the County for supplies and associated costs in connection with the County's operation of its Biodefense Laboratory which is a CDC and New York State Department of Health ("NYSDOH") designated LRN reference laboratory.

The grant funds were made available by the CDC which first channeled the grant funds through NYSDOH with NYSDOH then subsequently channeling the grant funds through HRI. HRI is a not-for-profit corporation that is affiliated with NYSDOH and assists NYSDOH to manage and administer grants and funding.

I certify that my Department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The public purpose of the Agreement is the promotion of public safety for the benefit of County residents by ensuring the County's rapid response to bioterrorism events.

The goals and objectives of the Agreement are to provide County residents with rapid response to bioterrorism events which in turn increases public safety.

The goals and objectives of the Agreement, to provide funds for the operation of the County's Biodefense Laboratory, will be tracked and monitored by the Department's Microbiology division which analyzes quality control and actual samples in conjunction with the Department's administrative division which will submit fiscal cost reports to HRI.

Accordingly, I recommend that your Honorable Board approve the annexed Resolution.

KA/DI

RESOLUTION

Upon a communication from the Commissioner, Department of Labs and Research, be it hereby:

RESOLVED, that the County of Westchester is authorized to enter into an Agreement with Health Research, Inc. ("HRI") for the County to accept a grant in the amount of \$25,000 to provide funding for the operation of its Biodefense Laboratory for the period July 1, 2014 through June 30, 2015; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/credited

Fund	Depr	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	31	612P	9853	T612	\$ 25,000
101	31	0010	4912		\$23,625 (2014)
101	31	0010	4912		\$23,625 (2015)

Budget Funding Year(s) _ Current ____ 2014-15 __ Start Date __ 7/1/14 __ End Date __ 6/30/15 __
(must match resolution)

Funding Source	Tax Dollars	_____ \$47,250 _____
	State Aid	_____
\$72,250	Federal Aid	_____ \$25,000 _____
(must match resolution)	Other	_____

APPROVED BOARD OF ACQUISITION & CONTRACT 6/25/2014 PRIMARY VIERA, SECRETARY