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DATE: June 2, 2014

TO: The Honorable Board of Acquisition and Contract

FROM: Kevin J. Plunkett
Deputy County Executive

SUBJECT: Resolution to exempt from the Westchester County Procurement Policy an agreement with the Animal Welfare League of Westchester County, Inc. to provide a public humane animal Trap, Spay, Release (“TSR”) program, to subsidize the spaying or neutering of pets owned by persons in need and to assist in the provision of medical care for animals that are trapped, as necessary for a term May 15, 2014 through December 31, 2014 and for an amount not-to-exceed of Five Thousand (\$5,000) Dollars pursuant to an approved budget

Authority is hereby requested from your Honorable Board to exempt from the procedures of the Westchester County Procurement Policy (the “Procurement Policy”) an agreement between the County of Westchester (the “County”) and the Animal Welfare League of Westchester County, Inc. (the “League”) to provide the League’s public humane animal Trap, Spay, Release (“TSR”) program, to subsidize the spaying or neutering of pets owned by persons in need and to provide assistance in medical care for animals that are trapped, as necessary for a term May 15, 2014 through December 31, 2014 and in an amount not-to-exceed Five Thousand (\$5,000) Dollars; paid pursuant to an approved budget (the “proposed agreement”).

For more than twenty (20) years, the County has contracted with the League to provide various public humane animal education programs and services.

The League is a New York not-for-profit corporation, which arranges for spaying and neutering, education, home to home pet adoption, emergency aid and numerous other services to benefit pets and their owners. The League is staffed primarily by volunteers and is supported by public contributions. As a result, the League can provide the aforesaid services with a modest budget in the amount of Five Thousand (\$5,000) Dollars for the period May 15, 2014 through December 31, 2014. Because the League provides needed services, it would be in the best interest of the County to enter into the proposed agreement with the League.

During the course of this agreement, the League will trap, spay and then release animals pursuant to the League’s Trap, Spay, Release (“TSR”) program, will subsidize the expenses for

spaying or neutering of pets owned by persons in need and will assist in the provision of medical care for animals that are trapped, as necessary.

The League will submit quarterly statistical reports to the County as a basis for performance measurement of the proposed agreement.

The proposed agreement will serve the public interest by educating the public about the need for spaying and neutering of pets, by providing services for the spaying and neutering of animals including pets owned by persons in need, by assisting in the medical care of animals, as necessary, to protect the public from diseases such as rabies and by reducing the stray animal population.

Given the exemplary performance of the League in its prior agreements with the County, it is proposed that the best interests of the County would be served by exempting the procurement of an agreement with the League from the Procurement Policy.

A separate resolution seeking your Honorable Board's approval of the proposed agreement has not been submitted herewith because Board of Acquisition and Contract approval is not required due to the proposed agreement's not-to-exceed amount being less than \$20,000 and the term is for a period under one year. However, it should be noted that the agreement will not be entered into unless your Honorable Board approves the attached resolution.

Accordingly, a resolution to exempt this agreement from the requirements of the Westchester County Procurement Policy pursuant to section 3(a)xxi is hereby submitted for your consideration.

KJR/DO/lac

RESOLUTION

Upon a communication from Kevin J. Plunkett, Deputy County Executive, it is hereby:

RESOLVED, that pursuant to Section 3(a)xxi of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting quotations, is neither cost effective nor expedient, and accordingly not in the best interests of the County in connection with the procurement of public animal services from the Animal Welfare League of Westchester County, Inc.

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/28/2014 - SOMPRY VEIRA, SECRETARY