

## 40585

**DATE:** May 29, 2014

**TO:** Board of Acquisition and Contract

**FROM:** Sherlita Amler, MD  
Commissioner of Health

**RE:** Authorization to amend a Resolution to add Marlon M. Anglin, an Independent Contractor, to assist individuals and small businesses in applying for health insurance coverage through the New York State of Health Marketplace, for the period 07/01/14 through 09/30/14, pursuant to an approved budget, in the amount not-to-exceed \$9,500, to be paid in accordance with an approved budget

On August 29, 2013, your Honorable Board approved a Resolution (the "August 29, 2013 Resolution") which authorized the County of Westchester, acting by and through its Department of Health ("WCDH"), to enter into contract with Berta Pineyro, Hipolita Cabrera, Amber Wilson and Ana Severino as Independent Contractors, and Business of Your Business LLC, a small business Consultant, to assist individuals and small businesses in applying for health insurance coverage through the New York State Health Benefit Exchange (the "Exchange"), for the term 09/01/13 through 09/30/14, pursuant to approved budgets, for a total aggregate not-to-exceed amount of \$260,755 to be paid to each in accordance with approved budgets. All of these contracts have been executed.

In October 2013, New York State changed the name of the insurance Exchange to "New York State of Health: The Official Health Plan Marketplace" (the "Marketplace") for public relations purposes.

Amber Wilson recently gave notice that she would resign her position of IPA/Navigator, and the County duly terminated the contract effective May 2, 2014. The WCDH then solicited referrals for IPA/Navigators who have been trained and certified by the NYSDOH to help consumers apply for insurance coverage in the Marketplace. Six resumes/applications were reviewed to find a suitable candidate. In addition to being the sole candidate who is NYSDOH-trained and certified as an In Person Assistor ("IPA"), Mr. Anglin is also the only candidate with experience as he has worked in this capacity at a Health Center. He has experience outreaching, networking and working with one of our targeted, vulnerable and hard to reach populations, specifically African-American males ages 18-35.

The goal of this new contract is to place a qualified person who could immediately assume the role of an IPA for the remainder of the contract period.

Therefore, the WCDH is requesting authorization to amend the August 29, 2013 Resolution in order to enter into a new contract with Marlon M. Anglin, an Independent Contractor, to work as an IPA with existing clients and assist new clients in applying for health insurance through the Marketplace, for the period 07/01/14 through 09/30/14, pursuant to an approved budget, in the amount not-to-exceed \$9,500, to be paid in accordance with an approved budget. Funding remaining from the conclusion of Ms. Wilson's contract will fund this new contract.

The IPA/Navigators program will promote the public health and general welfare of uninsured County residents by providing in-person application assistance to all potential applicants who apply for health insurance through the Marketplace.

The goal of the IPA/Navigators program is to contract with culturally and linguistically appropriate individuals and organizations to serve as IPA/Navigators who will provide face-to-face assistance to all potential applicants and help them enroll in health insurance plans through the Marketplace, and refer consumers to other organizations for help with grievances, complaints or questions as needed. The objective is to target all Westchester communities and provide assistance to potential applicants at times and at locations that are convenient including evenings and weekends.

The WCDH will monitor the IPA/Navigators' performance monthly based on compliance with internal application productivity and accuracy targets, as well as outcomes generated through the Marketplace; customer and enrollment site satisfaction with services rendered; effectiveness of outreach activities; and compliance with NYSDOH and WCDH contract and operating protocols. It is expected that the IPA/Navigators will submit on average 300 individual and small business applications on a monthly basis. Failure to comply with these standards may result in the initiation of a corrective action plan or termination of a contract.

There are no rules in the IPA/Navigators grant that prohibit the County from following its own local rules regarding procurement. Therefore, these contracts are exempt under Section 3 (a) viii of the Westchester County Procurement Policy, as medical and health related services.

All other terms and conditions of the August 29, 2013 Resolution shall remain the same.

Your approval of the attached Resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JONATHAN VERPA, SECRETARY

# RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

**RESOLVED**, that the Resolution approved by this Honorable Board on August 29, 2013 ("August 29, 2013 Resolution"), which authorized the Westchester County Department of Health ("WCDH") to enter into contract with Berta Pineyro, Hipolita Cabrera, Amber Wilson and Ana Severino as Independent Contractors, and Business of Your Business LLC a small business Consultant, to assist individuals and small businesses in applying for health insurance coverage through the New York State of Health: The Official Health Plan Marketplace, be hereby amended in order to add Marlon M. Anglin, an Independent Contractor, for the period 07/01/14 through 09/30/14, pursuant to an approved budget, in the amount not to exceed \$9,500, to be paid in accordance with an approved budget; and, be it further

**RESOLVED**, that all other terms and conditions of the August 29, 2013 Resolution will remain unchanged; and, be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health  
 County of Westchester  
 10 County Center Road, 2<sup>nd</sup> Floor  
 White Plains, New York 10607  
 May 29, 2014

Original Agreement	\$0
First Amendment	\$
This Amendment	<u>\$9,500</u>
<b>TOTAL</b>	<b>\$9,500</b>

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	517N	4380	T517	\$9,500
Budget Funding Year(s) (must match resolution) <u>2013-2014</u> Start Date <u>07/01/14</u> End Date <u>09/30/14</u>						
Funding Source	Tax Dollars	_____				
	State Aid	<u>NYSDOH</u>				
<b>\$9,500</b>	Federal Aid	<u>Pass thru NYSDOH</u>				
(must match resolution)	Other	_____				