

**40491**

May 27, 2014

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor, Commissioner  
Parks, Recreation and Conservation

RE: **AUTHORITY TO ENTER INTO A LICENSE AGREEMENT WITH  
LTTR, LLC FOR THE USE, BY THE PUBLIC USING WILLSON'S  
WOODS PARK IN MOUNT VERNON, OF ITS PARKING LOT ON  
WEEKENDS AND HOLIDAYS FROM JUNE 28, 2014 THROUGH  
SEPTEMBER 1, 2014**

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Authority is requested for your Honorable Board to authorize the County of Westchester to enter into a license agreement with LTTR, LLC, One Bradford Road, Mount Vernon, NY 10553 ("LTTR") for the use of its parking lot by the public attending Willson's Woods Park on weekends and holidays June 28, 2014 through September 1, 2014 in exchange for the County providing some maintenance services as well as supervision to the parking lot. The County will provide an attendant while the parking lot is in use to oversee the lot and assure that it is maintained and free of debris. The County will also provide as reimbursement to LTTR, 100 County passes to Willson's Woods Pool for the use of its' employees and their families as well as maintain some shrubbery around the parking lot and provide two picnic tables. In addition, the County will indemnify and hold harmless LTTR from and against any and all claims arising from the License.

The goal and objective of this agreement is to meet parking demands at Willson's Woods Park on summer weekends and holidays thereby increasing attendance and revenue at the park. This agreement promotes fiscal responsibility as the cost to the County is minor compared to the additional revenue to be generated at Willson's Woods Park with the increased availability of parking for the public. This License will be monitored by the Parks Department to ensure compliance with all the terms of the License.

A resolution authorizing a License Agreement with LTTR, LLC for the County's use of their parking lot for overflow parking for Willson's Woods Park on weekends and holidays for the term June 28, 2014 through September 1, 2014 is attached for your favorable consideration.

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester is authorized to enter into a license agreement with LTTR, LLC, One Bradford Road, Mount Vernon, NY 10553 (“LTTR”) for the use of its parking lot by the public attending Willson’s Woods Park on weekends and holidays June 28, 2014 through September 1, 2014 in exchange for the County providing some maintenance services, supervision to the parking lot and two picnic tables as well as 100 County passes to Willson’s Woods Pool; and be it further

**RESOLVED**, that the County will also indemnify and hold LTTR harmless from and against any and all claims arising from the License; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof.

Agreement #

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars

Budget Funding Year(s) 2014 Start Date 6/28/2014 End Date 9/1/2014  
 (Must match resolution)

Funding Source Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

n/a Federal Aid \_\_\_\_\_  
 (must match resolution)

Other \_\_\_\_\_