



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

40434

DATE: May 28, 2014

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to amend a grant agreement with the United States Department of Housing and Urban Development (“HUD”) in the amount of \$124,096 pursuant to HUD’s Continuum of Care Program and to amend an Agreement with Human Development Services of Westchester, Inc. for the provision of a Family Supportive Services Program in the amount of \$124,096 for the period June 1, 2013 through May 31, 2014, in order to extend the term of the agreements an additional two months.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to amend a grant agreement with the United States Department of Housing and Urban Development (“HUD”) dated 09/30/2013 (the “Grant Agreement”) which accepted a Continuum of Care Program renewal grant in the amount of \$124,096 (Grant No. NY0480L2T041205), in order to extend the term of the Grant Agreement an additional two months, through July 31, 2014. Authority is further requested to amend an Agreement with Human Development Services of Westchester, Inc. (“HDSW”) dated February 6, 2014 which utilizes the Grant funds to provide family supportive services to a minimum of sixteen families, including assisting homeless families headed by a parent recovering from mental illness and families whose children are in foster care to secure and maintain permanent housing pursuant to HUD’s Continuum of Care Program for the period June 1, 2013 through May 31, 2014 (the “HDSW Agreement”) in order to extend the term of the HDSW Agreement an additional two months, through July 31, 2014.

The proposed amendments will allow the Department an additional two months to utilize the sum of \$22,000 which remains unexpended from the Grant Agreement on HDSW costs for

family supportive services for a minimum of sixteen families. All other terms and conditions of the Grant Agreement and the HDSW Agreement shall remain in full force and effect.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms. In addition, the Federal funding for this program is exempt from the Common Grant rules as this is a Renewal Grant, which may be renewed on a non-competitive basis pursuant to 24 CFR 583.235(a).

In addition, the grant agreement with HUD is not a procurement and the agreement with HDSW is exempt from the provisions of the Westchester County Procurement Policy pursuant to Sections 3(a)(xi) and 3(a)(xiv) thereof.

The proposed agreements will serve **a public purpose** by providing permanent housing and supportive services to homeless families with a head of household recovering from mental illness to assist in having children remain in the home and return to the home if they are in foster care.

The goals and objectives of the proposed agreements are to provide permanent housing to help homeless households avoid dependency on social services, and develop the skills necessary to increase their chances at moving toward self-sufficiency.

The goals and objectives of the proposed agreements are in the best interests of the County in terms of fiscal responsibility, as the proposed agreements will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed agreements are also in the best interests of the County in terms of both fiscal responsibility and public health and safety as the programs funded by the proposed agreements will be aimed at ensuring the well being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County which can reduce the costs associated with social services provided by the County.

The goals and objectives of the proposed agreements will be tracked and monitored by the Department in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department's Technical Submission.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/DI

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to amend an agreement with the United States Department of Housing and Urban Development ("HUD"), dated 9/30/2013 (the "Grant Agreement") which accepted a Continuum of Care Program renewal grant in the amount of \$124,096 (Grant No. NY0480L2T041205), in order to extend the term of the Grant Agreement an additional two months, thereby extending the term of the Grant Agreement to the term June 1, 2013 through July 31, 2014; and be it further

RESOLVED, that the County is further authorized to enter into an amendment of an agreement with Human Development Services of Westchester, Inc. ("HDSW") dated 2/6/2014 which utilized Grant funds to provide family supportive services, including assisting homeless families headed by a parent recovering from mental illness and families whose children are in foster care, to secure and maintain permanent housing pursuant to HUD's Continuum of Care Program in an amount not to exceed \$124,096 for the period from June 1, 2013 through May 31, 2014 (the "HDSW Agreement") in order to extend the term of the HDSW Agreement an additional two months, thereby extending the term of the HDSW Agreement to the term June 1, 2013 through July 31, 2014; and be it further

RESOLVED, that all other terms and conditions of the Grant Agreement and the HDSW Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Original Agreement: \$124,096
This Amendment: 0
 Total \$124,096

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|------|--|--------------------|---------------|---------|
| N/A | N/A | N/A | N/A | N/A | N/A |

Budget Funding Year(s): 2014 Start Date: N/A End Date: 7/31 /14
 (must match resolution)

N/A Tax Dollars: N/A
 (must match resolution) State Aid: N/A
 Federal Aid: N/A
 Other: N/A