

**40375**

TO: Board of Acquisition and Contract

FROM: Dr. Kunjlata Ashar, M.D.  
Commissioner Department of Labs and Research

DATE: May 16, 2014

RE: Authorization for the County of Westchester to amend an agreement with the New York State Industries for the Disabled, Inc. ("NYSID") for the provision of janitorial services at the Department of Labs and Research, located at 10 Dana Road, Valhalla, New York for the period May 1, 2012 through April 30, 2014 in an amount not to exceed \$239,564.40 in order to increase the contract amount by \$2,595.72 to a new total amount not to exceed \$242,160.09.

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Authorization is hereby requested for the County of Westchester to amend an agreement with the New York State Industries for the Disabled, Inc., 11 Columbia Circle Drive, Albany, New York 12203 ("NYSID") dated July 9, 2012, a preferred source, for the provision of janitorial services at the Department of Labs and Research, located at 10 Dana Road, Valhalla, New York for the period commencing May 1, 2012 and terminating on April 30, 2014, in an amount not to exceed Two Hundred Thirty-Nine Thousand Five Hundred Sixty-Four and 40/100 (\$239,564.40) dollars (the "Agreement"). The Agreement also approved Jawonio, Inc., located at 260 North Little Tor Road, New City, New York 10956 as the subcontractor.

Due to a mathematical error, the sum of 2,595.72 was not included in the Agreement. The proposed amendment is being requested in order to rectify this error and reimburse NYSID and Jawonio, Inc. properly for janitorial services that have already been provided. All other terms and conditions of the Agreement shall remain in full force and effect.

This contract serves the public purpose of promoting the public health of the Westchester County employees working at the Department of Labs & Research by maintaining a clean and healthy working environment.

The goal and objective of this program is to provide the employees of Westchester County Department of Labs & Research with janitorial cleaning services and ensuring public health. The provision of janitorial services will be tracked and monitored by the Administrative division of the Department of Labs and Research, which shall conduct daily surveys of the building and maintain a report as to its cleanliness.

Accordingly the approval of your Honorable Board is requested to amend an agreement for janitorial services with NYSID in order to increase the not to exceed amount of the agreement. I recommend approval of the attached resolution.

KA/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/12/2014 - HONORARY VICE SECRETARY

## RESOLUTION

Upon a communication from the Commissioner Department of Labs and Research be it hereby:

**RESOLVED**, that the County of Westchester is authorized to amend an agreement with the New York State Industries for the Disabled, Inc., 11 Columbia Circle Drive, Albany, New York 12203 (“NYSID”), for the provision of janitorial services (the “Agreement”) at the Department of Labs and Research, 10 Dana Road, Valhalla, New York, for the term commencing May 1, 2012 and terminating April 30, 2014 with Jawonio, Inc., 260 North Little Tor Road, New York City, New York 10956, as the approved sub-contractor, in the total amount not to exceed Two Hundred Thirty- Nine Thousand, Five Hundred Sixty-Four and 40/100 (\$239,564.40) Dollars (the “Agreement”) in order to increase the amount of the Agreement by Two Thousand Five Hundred Ninety-Five and 72/100 (\$2,595.72) Dollars for a new total amount not to exceed of Two Hundred Forty-Two Thousand One Hundred Sixty Thousand and 09/100 (\$242,160.09) Dollars; and be it further

**RESOLVED** that all other terms and conditions of the Agreement shall remain in full force and effect, and be it further

**RESOLVED**, that this Agreement is subject to County appropriation; and be it further

**RESOLVED**, that this Agreement will be subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Original Agreement:	\$239,564.40
This Amendment:	<u>2,595.72</u>
TOTAL	\$242,160.09

Account to be  
Charged/credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2014	101	31	0010	4380	\$2,595.72

Budget Funding Year(s) 2014 Start Date 5/1/12 End Date 4/30/14  
(must match resolution)

Funding Source Tax Dollars \$2,595.72  
State Aid \_\_\_\_\_  
\$2,595.72 Federal Aid \_\_\_\_\_  
(must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACTS 06/12/2014 - JOMBY VIEIRA, SECRETARY