

40363

DATE: May 12, 2014

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to enter into an agreement with the Volunteer Service Bureau of Westchester, Inc. d/b/a The Volunteer Center of United Way to provide Senior Center Recreation and Education Services – Evergreen Enrichment for the elderly for an amount not to exceed \$12,429 in County funds, payable pursuant to an approved budget for the program period commencing January 1, 2014 and terminating December 31, 2014.

The County of Westchester (the “County”), acting by and through its Department of Senior Programs and Services (the “Department”), seeks the approval of your Honorable Board to enter into an agreement (the “Agreement”) with the Volunteer Service Bureau of Westchester, Inc. d/b/a The Volunteer Center of United Way (the “Contractor”) pursuant to which the Contractor will provide Senior Center Recreation and Education – Evergreen Enrichment Services to Westchester County seniors (the “Program”) for an amount not to exceed \$12,429 in County funds, payable pursuant to an approved budget, for the program period commencing January 1, 2014 and terminating December 31, 2014. The County, at its sole option, may renew the Agreement with the Contractor for up to five (5) additional one-year periods, subject to the prior approval of your Honorable Board.

The proposed Agreement will serve a public purpose by providing supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization.

The goals and objectives of the Program include but are not limited to providing non-English speaking Asian Americans with opportunities to improve language skills, computer skills, physical exercise, health management and to meet and socialize with seniors that are familiar with their culture and speak their language.

The goals and objectives of the proposed Agreement are in the County’s best interests in terms of fiscal responsibility as the services will allow seniors to remain engaged and active in their community among family and friends, thus decreasing incidents of

isolation and premature institutionalization, thereby reducing Medicaid costs for the County.

The goals and objectives shall be tracked and monitored through monthly reporting activities submitted by the Contractors and by the Department through onsite reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof,

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/19/2014 - SOMARY, JERRY SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with the Volunteer Service Bureau of Westchester, Inc. d/b/a The Volunteer Center of United Way (the "Contractor"), pursuant to which the Contractor will provide various Senior Center Recreation and Education Services – Evergreen Enrichment for Westchester County seniors (the "Program") for an amount not to exceed \$12,429 in County funds, payable pursuant to approved budget, for the program period commencing January 1, 2014 and terminating December 31, 2014; and be it further

RESOLVED, that the County, at its sole option, may renew the Agreement with the Contractor for up to five (5) additional one-year periods, subject to the prior approval of the Westchester Board of Acquisition and Contract; and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amount and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

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|---|-------------|-------|--|--------------------|---------------|----------|
| Account to be charged | Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars |
| | 263 | 85 | 686P | 4380 | T686 | \$12,429 |
| Budget Funding Year(s) (must match resolution) | 2014 | | Start Date | 1/1/14 | End Date | 12/31/14 |
| Funding Source | Tax Dollars | | \$12,429 | | | |
| | State | | \$0 | | | |
| \$12,429 (must match resolution) | Federal Aid | | \$0 | | | |
| | Other | | \$0 | | | |

APPROVED BOARD OF ACQUISITION & CONTRACTS 06/12/2014 - JOMARY VIEIRA, SECRETARY