



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

40162

Date: May 07, 2014

To: The Honorable Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner

Re: Authority to amend a short-form contract with Zaloumis Contracting Service, Inc. ("Zaloumis") for the provision of customized training services for various new hires in the fields of residential cable tech/installation and commercial cable tech/installation, by increasing the total amount not-to-exceed thereunder by an additional \$65,000, from an amount not-to-exceed \$20,000 to an amount not-to-exceed \$85,000, to compensate Zaloumis for additional customized training services rendered.

On or about April 1, 2014, the County, acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), entered into a "short-form" contract with Zaloumis (SFC ID# 27050), a broadband installation and telecommunication repair company, pursuant to which Zaloumis agreed to provide customized training services for various new hires (the "Participants") in the fields of residential cable tech/installation and commercial cable tech/installation in accordance with the requirements of section 101(8) of the Workforce Investment Act of 1998 ("WIA"), for a term commencing on February 1, 2014 and continuing through August 31, 2014. In consideration for services rendered, the County agreed to reimburse Zaloumis not more than 50% of the cost of the customized training services, not-to-exceed the sum of \$20,000 (the "Agreement"). The Agreement was subsequently executed.

Due to the overwhelming success of this program, the parties now desire to amend the Agreement in order to increase the not-to-exceed amount by an additional \$65,000, from an amount not-to-exceed \$20,000 to an amount not-to-exceed \$85,000, in order to compensate Zaloumis for additional customized training services rendered.

As your Honorable Board is aware, amendments to short-form contracts which result in increases which exceed the \$20,000 threshold for short-form contracts and/or term extensions beyond the one (1) year threshold, must first be approved by your Honorable Board. Since the proposed amendment will increase the not-to-exceed amount beyond the \$20,000 threshold, the approval of your Honorable Board is required. Accordingly, authority is respectfully requested to amend the Agreement with Zaloumis for the provision of customized training services for various new hires in the fields of residential cable tech/installation and commercial cable tech/ installation in accordance with the requirements of WIA, for a term commencing on February 1, 2014 and continuing through August 31, 2014 for an amount not-to-exceed \$20,000.00, by increasing the not-to-exceed amount authorized thereunder by an additional \$65,000, from an amount not-to-exceed \$20,000 to an amount not-to-exceed \$85,000, in order to compensate Zaloumis for additional customized training services rendered.

This Agreement is exempt from the requirements of the Westchester County Procurement Policy pursuant to section 3(a) xi thereof, which exempts "any procurement made pursuant to procurement procedures provided for under any other federal or state law applicable to such procurement." This employer requested funds through the new hire customized training WIA funding, met the requirements for the grant, and was approved for funding by the Westchester Putnam Local Workforce Investment Board.

Except as otherwise specifically amended hereby, all other terms and conditions of the Agreement will remain in full force and effect.

The Agreement will serve a public purpose by assisting an employer in hiring unemployed workers, thereby reducing unemployment insurance claims and claims for public assistance.

The goals and objectives of this Agreement are to provide customized training services to new hires.

The goals and objectives are in the best interests of the County in terms of fiscal responsibility because the customized training services will ensure gainful employment, thereby reducing payouts of unemployment insurance and diverting participants from needing and applying for other public benefits.

The Agreement will be tracked and monitored by the Department.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

KM/DB/jpg

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), is authorized to amend a short form agreement (SFC ID# 27050) with Zaloumis Contracting Service, Inc. ("Zaloumis") for the provision of customized training services for various new hires in the fields of residential cable tech/installation and commercial cable tech/installation in accordance with the requirements of the Workforce Investment Act of 1998, for a term commencing on February 1, 2014 and continuing through August 31, 2014 for an amount not-to-exceed \$20,000.00 (the "Agreement"), by increasing the not-to-exceed amount authorized thereunder by an additional \$65,000, from an amount not-to-exceed \$20,000 to an amount not-to-exceed \$85,000, in order to compensate Zaloumis for additional customized training services rendered; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED that the County executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
275	22	496M	7340	T496	\$32,500
275	22	403N	7340	T403	\$32,500

Budget Funding Year(s): 2012/13 Start Date: N/A End Date: N/A
(must match resolution)

Funding Source Tax Dollars:

State Aid:

\$65,000 Federal Aid: 100%

(must match resolution)

Other: