

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

## 39615

Date: April 9, 2014

To: Board of Acquisition and Contract

From: Kevin M. McGuire  
Commissioner  
Department of Social Services

Re: Amending a resolution, which authorized the County of Westchester to enter into an agreement with Program Design and Development, LLC, in order to modify its 'budget box'.

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By a resolution approved on March 6, 2014 (the "March 6<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Program Design and Development, LLC ("PD&D"), pursuant to which PD&D would provide various consulting services, for a term January 1, 2014 through December 31, 2014, for an amount not-to-exceed \$78,000, pursuant to an approved budget.

The County has determined that the 'budget box' included in the March 6<sup>th</sup> Resolution was incorrect. Specifically, that 'budget box' did not reflect the proper percentages of the funds that are attributable to the categories of 'tax dollars', 'state aid', and 'federal aid'.

Accordingly, the County respectfully requests that your Honorable Board amend the March 6<sup>th</sup> Resolution by replacing the existing 'budget box' with a revised 'budget box'.

Except as described above, all other terms and conditions of the March 6<sup>th</sup> Resolution will remain the same.

I respectfully recommend the adoption of the attached Resolution.

KMM/PMG/bdm/nn

**RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the ‘budget box’ included in the resolution approved on March 6, 2014 (the “March 6<sup>th</sup> Resolution”), which authorized the County of Westchester (the “County”) to enter into an agreement with Program Design and Development, LLC (“PD&D”), pursuant to which PD&D would provide various consulting services, for a term January 1, 2014 through December 31, 2014, for an amount not-to-exceed \$78,000, pursuant to an approved budget, is hereby deleted and replaced with the following ‘budget box’:

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	0010	4420	-----	\$78,000

Budget Funding Year(s): 2014  
(must match resolution)

Start Date: 1/1/14

End Date: 12/31/14

Funding Source

Tax Dollars: 100%

State Aid: \_\_\_\_\_

**\$78,000**  
(must match resolution)

Federal Aid: \_\_\_\_\_

Other: \_\_\_\_\_

; and be it further

**RESOLVED**, that except as specifically amended hereby, all terms and conditions of the March 6<sup>th</sup> Resolution shall remain the same and in full force and effect; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions necessary to implement this Resolution.