

**39335**

**DATE:** March 27, 2014

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority to enter into an agreement with YWCA of Yonkers to provide Equipment, Supplies and Program Management Salary, for an amount not-to-exceed \$30,000 in County funds, payable pursuant to an approved budget, for the program period January 1, 2014 through December 31, 2014

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The County of Westchester, (the "County") acting by and through its Department of Senior Programs & Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with the YWCA of Yonkers (the "Contractor") to provide Equipment, Supplies and Program Management Salary for an amount not to exceed \$30,000 in County funds, payable pursuant to an approved budget for the program period January 1, 2014 through December 31, 2014. The County, at its sole option may renew the Agreement with the Contractor for up to five additional one-year periods subject to the prior approval of your Honorable Board.

The proposed Agreement will serve a public purpose by providing funding for the program manager's salary. The program manager oversees the daily meal program, educational, social and recreational services to seniors in a congregate setting within their community, and will aid in preserving their health and wellness. This will delay the future need for more intensive health-related services. The proposed Agreement will also provide equipment and supplies to help foster the delivery of the above services in a safe and appropriate environment.

The goals and objectives of the proposed Agreement are to provide seniors with the qualified supervision, management and delivery of educational and enrichment programs such as music, dance, entertainment and computer technology instruction. These programs are held at the YWCA Senior Center. Funding helps to reduce the social isolation of seniors and provides physical exercise for all seniors attending the programs.

The goals and objectives of the proposed Agreement are in the County's best interest regarding fiscal responsibility as funding for the equipment, supplies and the program manager oversight will allow for the scheduling of enrichment services and supplies that promote and support seniors to remain engaged and active in their community among friends., This will decrease incidents of social isolation and premature institutionalization which will result in reduced Medicaid costs for the County.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Department by reviewing and approving purchase orders and payroll records provided by the Contractor's fiscal division.

The Agreement with the YWCA is exempt from the Westchester County Procurement Policy pursuant to Section 3 (a) (xix) thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/24/2014 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with the YWCA of Yonkers (the "Contractor") to provide Equipment, Supplies and Program Management Salary (the "Program"), for an amount not to exceed \$30,000 in County funds, payable pursuant to an approved budget for the program period January 1, 2014 through December 31, 2014; and be it further

**RESOLVED**, that the County at its sole option may renew the Agreement with the Contractor for up to five additional one-year periods subject to the prior approval of the Westchester County Board of Acquisition and Contract ; and be it further

**RESOLVED**, that the Agreement is subject to County appropriations; and be it further

**RESOLVED**, that the Agreement is also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement with the Contractor or to renegotiate the amount and rate approved therein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	686P	4380	T686	\$30,000

Budget Funding Year(s) **2014** Start Date 1/1/14 End Date 12/31/14  
 (must match resolution)

Funding Source Tax Dollars \$30,000  
 State Aid \_\_\_\_\_  
**\$30,000** Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/24/2014 - JOMAR VIEIRA, SECRETARY