

**39216**

**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, PE  
Commissioner of Public Works and Transportation

**DATE:** March 25, 2014

**SUBJECT:** Request Authority to Obtain a Proposal and Negotiate a Fee with Dvirka and Bartilucci Consulting Engineers, a Division of D&B Engineers and Architects, PC, In connection with Engineering Services for Management and Operations Contractor Proposal Evaluation and Selection, Materials Recovery Facility and Transfer Stations, Refuse Disposal District No. 1, Westchester County, New York (#14-911)

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Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for Management and Operations Contractor Proposal Evaluation and Selection, Materials Recovery Facility and Transfer Stations, Refuse Disposal District No. 1, Westchester County, New York.

The objective of this project is to provide technical support and assistance with the evaluation and selection of a contractor to manage and operate several facilities for the Westchester County Refuse Disposal District No. 1 ("District"). The District is responsible for the transportation and disposal of Municipally Collected Solid Waste. To accomplish this service, the County's Solid Waste disposal system consists of three (3) Solid Waste Transfer Stations, one (1) Recyclable Materials Transfer Station ("Northern Tier Facility"), a waste-to-energy plant (also referred to as RESCO) operated by Wheelabrator Westchester, LP, a fleet of tractors and transfer trailers for waste hauling, and recyclable containers for hauling Recyclable Materials, and a Materials Recovery Facility ("MRF"). Transfer Station Services, MRF Services, and Hauling Services are currently provided under an existing contract, which expires on July 31, 2014. The Westchester County Department of Environmental Facilities ("WCDEF") has accordingly issued a Request for Proposals ("RFP") for Transfer Stations and MRF Management and Operations, Hauling, Disposal and Miscellaneous Services. The District intends to enter into an agreement with a single Contractor to: (i) operate and maintain three (3) Solid Waste Transfer Stations and one (1) Recyclable Materials Transfer Station; (ii) transfer and transport Solid Waste from the Transfer Stations to the County waste-to-energy facility; (iii) operate and maintain one (1) MRF; (iv) haul Recyclable Materials containers to the MRF; and (v) provide Disposal Hauling and Disposal Services. The evaluation and selection of responses to the RFP is critical to the County's ongoing solid waste management plan. This work is necessary to maintain solid waste and recycling facilities that are in compliance with all applicable regulations. This agreement will benefit the public as it enables WCDEF to conduct its basic mission of providing proper solid waste stream reduction and recycling, thereby promoting public health policies and laws.

On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for under \$100,000. The Professional Prequalification Board approved a list of twenty-two (22) qualified firms. As the fee is estimated to be less than \$100,000, on March 13, 2014 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. Dvirka and Bartilucci Consulting Engineers, a Division of D&B Engineers and Architects, PC  
330 Crossways Park Drive  
Woodbury, New York 11797
2. ARCADIS of New York, Inc.  
44 South Broadway, 15<sup>th</sup> Floor  
White Plains, New York 10601
3. GHD Consulting Services Inc.  
One Remington Park Drive  
Cazenovia, New York 13035

After careful consideration, the Professional Selection Board ranked the firm of Dvirka and Bartilucci Consulting Engineers, a Division of D&B Engineers and Architects, PC as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Environmental Facilities, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Dvirka and Bartilucci Consulting Engineers, a Division of D&B Engineers and Architects, PC, 330 Crossways Park Drive, Woodbury, New York 11797, for engineering services for Management and Operations Contractor Proposal Evaluation and Selection, Materials Recovery Facility and Transfer Stations, Refuse Disposal District No. 1, Westchester County, New York.

JTP/LR/AS

Agreement No. 14-911

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
251	60	7100-7100	4420-SODS		

Budget Funding Year(s): 2014 Start Date: N/A End Date: N/A  
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
 \$ \_\_\_\_\_ Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_