



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**39082**

Date: March 20, 2014

To: Board of Acquisition and Contract

From: Kevin M. McGuire  
Commissioner, Department of Social Services

Subject: Authority to amend an agreement with Family Services of Westchester for the provision of mentoring services centered around STRIVE's Core Attitudinal and Job Readiness Training Program to a group of youth, ages 14-17 who are involved with the juvenile justice system for an amount not-to-exceed \$27,000 for the program period January 1, 2013 through February 28, 2015, by 1) expanding the scope of services to include mentoring services for older youth, ages 16-24; and 2) increasing the not-to-exceed amount by an additional \$11,536, from \$27,000 to \$38,536

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By resolution approved on January 3, 2013 (the "January 3<sup>rd</sup> Resolution"), your Honorable Board authorized the County, acting by and through the Department of Social Services, Office of Workforce Investment (the "Department"), on behalf of the Westchester-Putnam Local Workforce Investment Board (the "WPLWIB"), to enter into an agreement with STRIVE National, to accept funding in the amount of \$512,500 to be used to provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training to a group of 30 youth, ages 14-17 and 20 youth, age 18 and older who are involved with the juvenile justice system, and who reside in high poverty and high crime neighborhoods in the City of Yonkers, for the program period January 1, 2013 through February 28, 2015.

The January 3<sup>rd</sup> Resolution further authorized the County, through the Department, on behalf of the WPLWIB, to enter into agreements with Westhab, Inc. ("Westhab") in an amount not-to-exceed \$378,124.55 and Family Services of Westchester ("FSW") in an amount not-to-exceed \$27,000, pursuant to which the agencies would provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training to a group of 30 youth, ages 14-17 and 20 youth, age 18 and older who are involved with the juvenile justice system, and who reside in high poverty and high crime neighborhoods in the City of Yonkers, for the program period January 1, 2013 through February 28, 2015, pursuant to approved budgets, using the aforementioned funding. All of the above referenced agreements have been executed.

Thereafter, by resolution approved on July 18, 2013, your Honorable Board authorized the County, through the Department, on behalf of the WPLWIB, to amend the agreement with Westhab for the provision of services in connection with STRIVE's Core Attitudinal and Job Readiness Training in an amount not-to-exceed \$378,124.55 for the program period January 1, 2013 through February 28, 2015, by 1) expanding the scope of services to include payment of participant stipends; and 2) increasing the not-to-exceed amount by an additional \$55,761.30, from \$378,124.55 to \$433,885.85, in order to provide Westhab with the necessary funding to pay for participant stipends, staff travel, parking, supplies, and cell phone usage. The amendment to the agreement with Westhab was subsequently executed.

The Department now wishes to expand the scope of services under the agreement with FSW to include mentoring services for older youth ages 16-24. As currently written, the scope of services for the agreement with FSW is limited to mentoring services for younger youth ages 14-17. In consideration for said additional services, the County will pay FSW an additional amount not-to-exceed \$11,536, thereby increasing the total aggregate not-to-exceed amount from \$27,000 to \$38,536. Accordingly, authority is hereby requested to amend the Agreement with FSW for the provision of mentoring services centered around STRIVE's Core Attitudinal and Job Readiness Training Program to a group of youth, ages 14-17 who are involved with the juvenile justice system for an amount not-to-exceed \$27,000 for the program period January 1, 2013 through February 28, 2015, by 1) expanding the scope of services to include mentoring services for older youth, ages 16-24, and 2) increasing the not-to-exceed amount by an additional \$11,536, from \$27,000 to \$38,536, in order to compensate FSW for the provision of said additional services.

Except as specifically amended hereby, all remaining terms and conditions under the agreement with FSW shall remain unchanged.

The original agreement with FSW was procured in accordance with sections 6 and 13 of the County Procurement Policy. On October 2, 2012, the Department issued a Request for Proposals ("RFP"), to solicit proposals from local service providers to be partners in the Program, which provides intensive employment services to economically disadvantaged youth who are juvenile offenders, ages fourteen and older in South-West Yonkers. The purpose of the Program is to improve the long-term labor market prospects of these youth. This solicitation sought to identify eligible local entities to provide one or all of the following components of the Program, including case management, workforce development, education and training and other services, restorative justice, mentoring and community services. An information session was held on October 4<sup>th</sup> and the following agencies' representatives attended: Westcop, Westhab, Urban League, Family Services of Westchester, Westchester County Foster Care Unit, Southern Westchester BOCES, and Educational Opportunities Center. On October, 9<sup>th</sup> the Department received five (5) proposals in response to the RFP, from the following agencies: Westchester Community Opportunity Program (WestCOP), Westhab, Southern Westchester BOCES (SWBOCES), Family Services of Westchester (FSW), and the Urban League of Westchester. The Department reviewed these proposals and evaluated them based upon the evaluation criteria specified in the RFP. The result of this review and evaluation was that Westhab was selected to

provide case management and workforce development services, while FSW was selected to provide services under the mentoring and restorative justice category. The Department complied with applicable procurement rules with respect to the procurement of services for the amendment to the agreement with FSW by December 3, 2012.

The **goals and objectives** of this contract are to place 10 program eligible youth, from various high crime, high poverty neighborhoods in Yonkers into a program to provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training.

The **goals and objectives** of this contract is in the best interests of the County in terms of fiscal responsibility because the participating youth will receive case management, mentoring and restorative justice services to develop them economically and have a dramatic impact on their communities by reducing the impact on the criminal justice system where several of these youth have been involved.

The **goals and objectives** of the proposed agreement will be tracked and monitored by staff of the Department.

Accordingly, I respectfully recommend the adoption of the annexed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - OFFICE OF THE COUNTY CLERK - JONATHAN VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPLWIB"), is hereby authorized to amend an agreement with Family Services of Westchester ("FSW") for the provision of mentoring services centered around STRIVE's Core Attitudinal and Job Readiness Training Program to a group of youth, ages 14-17 who are involved with the juvenile justice system for an amount not-to-exceed \$27,000 for the program period January 1, 2013 through February 28, 2015, by 1) expanding the scope of services to include mentoring services for older youth, ages 16-24; and 2) increasing the not-to-exceed amount by an additional \$11,536, from an amount not-to-exceed \$27,000 to an amount not-to-exceed \$38,536, to compensate FSW for the provision of said additional services; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions under the agreement with FSW shall remain unchanged.

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute any document necessary to implement this Resolution.

Original Contract Amount: \$27,000

**This Amendment:** **\$11,536**

Total \$38,536

Account to be

Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	476M	7340	T476	\$11,536

Budget Funding Year(s): 2012(Grant Year) Start Date: N/A End Date: N/A  
(must match resolution)

Funding Source

Tax Dollars:

State Aid:

Federal Aid: 100%

\$ 11,536  
(must match resolution)

Other: