

38026

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: January 21, 2014
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with
Dolph Rotfeld Engineering, PC, in connection with
Engineering Services for the Relocation of Hastings Forcemain,
North Yonkers Sanitary Sewer District, Hastings-on-Hudson, New York (#14-902)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for the Relocation of Hastings Forcemain, North Yonkers Sanitary Sewer District, Hastings-on-Hudson, New York.

The objective of this project will be to relocate a County-owned forcemain in the Village of Hastings-on-Hudson. Approximately five hundred forty-five (545) linear feet of the eight (8) inch forcemain must be relocated west of its present location. The forcemain must be relocated because Metro-North Railroad has expanded the Hastings-on-Hudson station platform which has impeded access to the forcemain. Without the relocation, the Westchester County Department of Environmental Facilities ("WCDEF") cannot access the forcemain to perform repairs or maintenance. Thus, in the event of a break or other emergency, sewage could flow directly into the nearby Hudson River. This work is necessary to provide improved sanitary facilities that are in compliance with all applicable regulations. This project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it ensures improved access to this section of forcemain, enabling WCDEF in conducting its basic mission of providing wastewater treatment and maintaining water quality, thereby promoting public health policies and laws.

On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for under \$100,000. The Professional Prequalification Board approved a list of twenty-two (22) qualified firms. As the fee is estimated to be less than \$100,000, on November 26, 2013 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. Dolph Rotfeld Engineering, PC
200 White Plains Road
Tarrytown, New York 10591
2. Lockwood, Kessler & Bartlett, Inc.
One Aerial Way
Syosset, New York 11791
3. McGimpsey & Associates
1 Hilltop Drive
Mahopac, New York 10541

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After careful consideration, the Professional Selection Board ranked the firm of Dolph Rotfeld Engineering, PC as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Environmental Facilities, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Dolph Rotfeld Engineering, PC, 200 White Plains Road, Tarrytown, New York 10591, for engineering services for the Relocation of Hastings Forcemain, North Yonkers Sanitary Sewer District, Hastings-on-Hudson, New York.

JTP/LR/AS

Agreement No. 14-902

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
322	60	SNY2000I	6120-05		

Budget Funding Year(s): 2014 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$ _____ Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____