

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe Gille
First Deputy Commissioner

37753

Date: January 7, 2014

To: The Honorable Board of Acquisition and Contract

From: Kevin McGuire
Commissioner of Social Services

Re: **Resolution authorizing the County of Westchester, on behalf of the Westchester Putnam Local Workforce Investment Board, to enter into an agreement with the Westchester County Industrial Development Agency pursuant to which the County will solicit and pay local businesses to provide On the Job Training, Customized Training, and/or Business Sector Training for full time, part time and seasonal workers for a one (1) year period commencing on January 1, 2014 and continuing through December 31, 2014 for a sum of \$100,000, payable in four quarterly payments**

Authority is hereby requested for the County of Westchester (the "County"), acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), on behalf of the Westchester Putnam Local Workforce Investment Board (the "WPLWIB"), to enter into an agreement with the Westchester County Industrial Development Agency ("WCIDA") pursuant to which the County, through the Department, on behalf of the WPLWIB, will solicit and pay local businesses to provide On the Job Training ("OJT"), Customized Training, and/or Business Sector Training for full time, part time and seasonal workers for a one (1) year period commencing on January 1, 2014 and continuing through December 31, 2014 (the "Agreement"). In consideration for services to be rendered, the WCIDA will pay the County the sum of \$100,000, payable in four (4) equal quarterly payments.

Pursuant to the terms of the Agreement, the Department will be responsible for soliciting applicants (i.e. businesses) to apply to the WPLWIB to enter into "short form" contracts with the County for up to \$20,000 for OJT, Customized Training and/or Business Sector Training, to offset the cost of hiring. The jobs to be offered by the applicants may be seasonal, part time or full time and must pay no less than \$10.00 or more than \$25.00 per hour.

OJT is geared towards an individual worker to develop the skills and competencies needed for a specific job function. Customized training is for an individual business hiring a group of workers who need to develop specific/subscribed skills and competencies to function in their jobs. Business Sector training is for a group of more than three companies to conduct customized training for their employees.

Established in 1976, the WCIDA was created to address the changing economic conditions in the County and region and to work towards maintaining the economic vitality of the County through the creation and retention of jobs.

This Agreement will serve a public purpose by encouraging local businesses to hire new workers.

The goals and objectives of the Agreement are to provide an incentive to local businesses to hire and train at least 75 county residents to better prepare them to function in their new jobs.

The goals and objectives are in the best interest of the County in terms of fiscal responsibility because the hiring of new employees will both reduce unemployment in the county as well as stimulate the local economy.

The goals and objectives of this agreement will be tracked and monitored by the Department and the WPLWIB.

As the County is not procuring services, but instead providing them, this agreement is not subject to the Procurement Policy.

It should be noted that in accordance with the Workforce Investment Act of 1998 ("WIA"), the County of Putnam and the County of Westchester executed an agreement that specifies the respective roles of each county executive. Pursuant to the terms of this agreement, the County serves as the administrative entity and grant recipient for WIA funds allocated to the Westchester Putnam Local Workforce Investment Area. As the WPLWIB is not an autonomous legal entity, the County Executive, by authorization dated April 18, 2011, has designated the Department to serve as the fiscal agent for all funds intended for the WPLWIB.

Based on the benefits provided to the County under the proposed Agreement, approval of the attached resolution is respectfully recommended.

KM/DB/jpg
Attachment

RESOLUTION

Based upon a communication from the Westchester County Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), on behalf of the Westchester Putnam Local Workforce Investment Board (the "WPLWIB"), is hereby authorized to enter into an Agreement with the Westchester County Industrial Development Agency (the "WCIDA"), pursuant to which the County, through the Department, on behalf of the WPLWIB, will solicit and pay local businesses to provide On the Job Training ("OJT"), Customized Training, and/or Business Sector Training for full time, part time and seasonal workers for a one (1) year period commencing on January 1, 2014 and continuing through December 31, 2014 (the "Agreement"); and be it further

RESOLVED, that in consideration for services to be rendered, the WCIDA will pay the County the sum of \$100,000, payable in four (4) equal quarterly payments; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute all documents and take all actions necessary to effectuate the purposes thereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars

Budget Funding Year(s) Start Date 1-1-2014 End Date: 12-31-2014
 (must match resolution)

Funding Source: Tax Dollars _____ Contractor Federal I.D. No./ Social Security No.: _____
 State Aid _____
\$100,000 Federal Aid _____ Vendor No.: 724517
 (must match resolution) Other Revenue _____ Encumbrance No.: _____