



Robert P. Astorino
County Executive

Department of Probation

Rocco A. Pozzi
Commissioner

37159

Date: November 26, 2013

To: The Honorable Board of Acquisition and Contract

From: Rocco A. Pozzi
Commissioner, Department of Probation

Re: Resolution to enter into a one year agreement with Applied Science Polygraph, Inc. commencing January 1, 2014 for the provision of polygraph services to the Department of Probation's Sex Offender Unit in an amount not-to exceed \$40,000.00

The Department of Probation (the "Department") requires polygraph testing services as part of the containment approach utilized by the Sex Offender Unit for the treatment/supervision of sex offenders sentenced to probation. In accordance with the County's Procurement Policy, the Department of Probation solicited quotes from 3 vendors and three quotes were received: Security Secrets, LLC; County Wide Technical Services, Inc.; and Applied Science Polygraph, Inc. ("Applied Science"). Two (Applied Science and Security Secrets) of the three companies quoted the same price at \$600/per examination, and the third company (County Wide) quoted \$650 per exam. Based on past experience and the quality of work provided by Applied Science, the Department recommends contracting with Applied Science for these services as it would be in the best interests of the County. The objective of this contract is to provide an additional treatment and supervision tool in monitoring adult sex offenders. The Department will monitor the performance of Applied Science to ensure compliance with the contract terms.

Approval of the attached resolution is respectfully requested.

RAP/dm
Attachment

RESOLUTION

Based upon a communication from the Commissioner of Probation, be it hereby

RESOLVED, that the County of Westchester is authorized to enter into a one year contract with Applied Science Polygraph, Inc. to provide polygraph testing services to the Department of Probation's Sex Offenders Unit for a one year term commencing January 1, 2014, at the rate of \$600 per examination, with a total contract amount not to exceed \$40,000.00; and be it further

RESOLVED that this Agreement is subject to County appropriations; and be it further

RESOLVED that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute the above agreement on behalf of the County of Westchester; and to take all other action necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Frust Account	Dollars
101	39	1000	4380		\$40,000

Budget Funding Year(s) 2014 Start Date 01/01/2014 End Date 12/31/2014
(must match resolution)

Funding Source Tax Dollars \$40,000.00

State Aid _____

\$ 40,000.00 Federal Aid _____

(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/19/2013 - JOMARY VIEIRA, SECRETARY