

37127

DATE: November 25, 2013

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner of Parks, Recreation and Conservation

SUBJECT: Resolution for Authority to Advertise
Contract No. PRC 911
Service Contract For Andover DDC Systems
For Buildings At Various Parks, Recreation and Conservation Facilities
Westchester County, New York

The 2014 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to provide Direct Digital Control System service for buildings at various Parks, Recreation and Conservation facilities. This contract is for a term of three (3) years with one (1) two (2) year renewal at the discretion of the County.

The objective of this contract is to ensure that the Direct Digital Control System is operating within specified parameters.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining heat and air conditioning within specified parameters.

This project will provide an energy savings by managing building temperatures and fuel consumption, thus addressing the County Executive's priority areas: Health and the Environment (HE) and Fiscal Responsibility (FR).

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

RESOLUTION

Upon communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the Commissioner of Parks, Recreation and Conservation be and she hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. PRC-911
 Service Contract For Andover DDC Systems
 For Buildings At Various Parks, Recreation and Conservation Facilities
 Westchester County, New York

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be retainage of 10% of all work completed on an annual basis. Upon each annual anniversary the contractor may request payment of said retainage with the successful completion of all work performed during that period; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Southern Edition)

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	165	42	7150	4380		

Budget Funding Year(s) 2014 Start Date _____ End Date _____
 Funding Source Tax Dollars _____ x _____
 State Aid _____
 \$ _____ Federal Aid _____
 (must match resolution) Other _____