

36852

November 4, 2013

TO: Board of Acquisition and Contract

FROM: Kevin Cheverko  
Commissioner of Correction

RE: **Resolution authorizing the County of Westchester to enter into an agreement with Partners in Safety, Inc., pursuant to which Partners in Safety will provide (1) medical screening of correction officer candidates, (2) random drug testing of correction officers and correction supervisors and (3) random drug testing of probationary correction officers for an amount not to exceed Sixty Thousand Dollars per year, for a four-year period commencing January 1, 2014 and terminating December 31, 2017**

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Authority is requested for the County of Westchester (the "County") acting by and through its Department of Corrections (the "Department") to enter into an agreement with Partners in Safety, Inc., pursuant to which Partners in Safety, Inc. will provide (1) medical screening of correction officer candidates, (2) random drug testing of correction officers and correction supervisors and (3) random drug testing of probationary correction officers in an amount not to exceed Sixty Thousand Dollars per year, for a total aggregate not-to-exceed amount of Two Hundred Forty Thousand (\$240,000) Dollars, payable pursuant to an approved budget, for a four-year period January 1, 2014 through December 31, 2017.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) viii of the Policy.

The goals and objectives of this Agreement are to promote workplace safety by insuring that the candidates for the position of Correction Officer meet rigorous pre-employment medical screening standards, and to insure the highest standards of medical fitness prior to the appointment of candidates to Correction Officer positions. Also, to promote and maintain a drug free work place at the Department of Correction, to conduct substance abuse testing in a professional and confidential manner that meets licensing standards and applicable collective bargaining requirements, and to promote the highest standards of professional conduct and work place safety. The Department of Correction and Partners in safety will work in a collaborative manner to: (1) insure the integrity of the collection and screening process and (2) actively monitor the reporting of test results in a timely, confidential and professional manner.

The goals will be tracked and monitored by the Department of Correction's Special Investigation Unit.

The public purpose is to insure that the Department successfully screens all candidates in an effort to ensure that it is offering employment to individuals who are psychologically suited for working in a correctional facility and to provide ongoing substance abuse testing to ensure a drug free workplace.

Accordingly, approval of the attached resolution is most respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/05/2013 - JOMARY VIEIRA SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Correction, is authorized to enter into an agreement with Partners in Safety, Inc, pursuant to which Partners in Safety, Inc. will provide (1) medical screening of correction officer candidates, (2) random drug testing of correction officers and correction supervisors and (3) random drug testing of probationary correction officers in an amount not to exceed Sixty Thousand Dollars per year, a total aggregate not-to-exceed amount of Two Hundred Forty Thousand (\$240,000) Dollars, payable pursuant to an approved budget, for a four-year period January 1, 2014 through December 31, 2017; and be it further

**RESOLVED** that this Agreement is subject to County appropriations; and be it further

**RESOLVED** that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be  
Charged/Credited

year	Fund	Dept	Major Program & Phase or unit	Object/ Sub Object	Trust account	Dollars
2014	101	35	1000	4380		\$60,000.00
2015	101	35	1000	4380		\$60,000.00
2016	101	35	1000	4380		\$60,000.00
2017	101	35	1000	4380		\$60,000.00

Budget Funding Year(s) 2014-2017 Start Date 1/1/2014 End Date 12/31/2017

Funding Source Tax Dollars \$240,000.00  
 State Aid \_\_\_\_\_  
**\$ 240,000** Federal Aid \_\_\_\_\_  
 (must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT 12/05/2013 - JOMARY VEIRA, SECRETARY