

36812

**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, P.E.  
Commissioner of Public Works and Transportation

**DATE:** November 4, 2013

**SUBJECT:** Change Order No. 1  
Contract No. **10-233**  
Countywide Maintenance Service For Access Control and CCTV Equipment  
Various Locations  
Westchester County, New York  
**Contractor:** Diebold, Inc.  
**Amount of Change Order No. 1:** \$10,751.94

On March 10, 2011, your Honorable Board awarded Contract No. 10-233 for Countywide Maintenance Service for Access Control and CCTV Equipment, Various Locations, Westchester County, New York, to Diebold Enterprise Security Systems, Inc., 3 Westchester Plaza, Elmsford, New York 10523, in the amount of \$400,000.00, for the term July 1, 2011 through June 30, 2013. Pursuant to a Resolution approved on August 2, 2012, the name of the contractor was changed to Diebold, Inc.

The objective of this Change Order is to increase the not to exceed amount of the contract by an additional \$10,751.94 in order to make payment to the contractor for additional work provided by the contractor during the contract term. The additional work was necessary due to an unanticipated increase in the amount of maintenance work required during the term of the contract. The additional work is incidental to the original work and does not materially alter the main purpose of the contract so as to constitute a new undertaking. The unanticipated increase in work is of the same nature as the initial work. The completion date of the contract remains the same.

This Change Order is in the public's best interest as it provides payment for necessary maintenance services for the County's Access Control and CCTV Equipment at various locations throughout the County.

It is requested that your Honorable Board take the following action:

Approval of Change Order No. 1

**Total Amount of Change Order No. 1.....\$10,751.94**

This Change Order has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

