

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Social Services Commissioner

36463

**DATE:** October 11, 2013

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Kevin M. McGuire  
Commissioner, Department of Social Services

**SUBJECT:** **Authority for the County of Westchester to exercise the first option under an agreement with the Business Council of Westchester, pursuant to which the Business Council of Westchester will provide various services concerning local youth, including coordination, administration and recruiting, to extend the term thereof for one (1) additional year commencing September 1, 2013 and continuing through August 31, 2014 for an amount not-to-exceed \$70,000**

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By resolution approved on November 21, 2012 (the "November 21<sup>st</sup> Resolution), your Honorable Board authorized the County of Westchester, acting by and through its Department of Social Services, to enter into an agreement with the Business Council of Westchester (the "Business Council"), pursuant to which the Business Council would provide various services concerning local youth, including coordination, administration and recruiting for the period commencing September 1, 2012 and continuing through August 31, 2013 in an amount not-to-exceed \$70,000 (the "Agreement") with the County having the option to extend the agreement for two additional one year terms. The Agreement was subsequently executed.

The Department now desires to exercise its first option to extend the Agreement for one (1) year starting September 1, 2013 and ending August 31, 2014. Accordingly, authority is respectfully requested for the County to exercise its First Option to extend the term of the Agreement with the Business Council pursuant to which the Business Council will provide various services concerning local youth, including coordination, administration and recruiting for an additional one (1) year period September 1, 2013 through August 31, 2014 for an amount not-to-exceed \$70,000 to be paid on a monthly basis pursuant to an approved budget and subject to appropriation.

The proposed agreement will serve a public purpose by providing local youth with various services to help them complete high school successfully and also prepares them to enter the workforce, college, advanced training and/or the military.

The goals and objectives of this agreement are to provide advice and career opportunities for local youth. Further, the council will provide exposure and experience to the targeted population in the formal workplace that will help them to develop an appreciation for careers and learn more about the workplace in relation to what has already been learned in school.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of public safety, as the services to be provided hereunder will help local youth complete high school successfully and prepare them to enter the workforce, college, advanced training and/or military, thereby helping them avoid anti-social behavior and making them responsible, productive citizens.

The goals and objectives of the proposed agreement are in the best interest of the County in terms of fiscal responsibility, as the services to be provided hereunder are largely aimed at improving the employment opportunities of local youth, which will guide them toward economic independence and decreased need for public assistance.

The goals and objectives of the proposed agreement will be tracked and monitored through monthly progress reports submitted by the contractor in addition to regularly scheduled meetings with the contractor.

The goals and objectives of the proposed agreement will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the annexed Resolution

**RESOLUTION**

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (“the County”), acting by and through its Department of Social Services, is hereby authorized to exercise its first option under an agreement with the Business Council of Westchester, pursuant to which the Business Council will provide various services concerning local youth, including coordination, administration and recruiting (the “Agreement”) to extend the term thereof for one (1) additional year commencing September 1, 2013 and continuing through August 31, 2014; and be it further

**RESOLVED**, that in consideration for services to be rendered during the extended term, the County shall pay the Business Council an amount not-to-exceed \$70,000 to be paid monthly; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub-Object	Trust Account	Dollars
275	22	401N	7340	T401	\$70,000

Budget Funding Year: (s):2013      Start Date: 09/01/13      End Date: 08/31/14  
 (must match resolution)

Funding Source      Tax Dollars:  
 State Aid:  
\$70,000      Federal Aid:100%  
 (must match resolution)      Other: