

36345

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation

DATE: October 7, 2013

SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with Shumaker Consulting Engineering & Land Surveying, PC in connection with Engineering Services for Obstruction Removal at all Runway Safety Ends, Phase I – Environmental Review and Support Services, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York (#13-936)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for Obstruction Removal at all Runway Safety Ends, Phase I – Environmental Review and Support Services, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

The objective of this project is to provide for the removal of obstructions at all runway safety ends of the Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook. The Federal Aviation Administration (FAA) has reported that trees are growing into the airspace clear zone required by Part 77 of the FAA regulations for the safe operation of Runways 16/34 and 11/29. An airspace analysis and survey was then completed in 2012 as part of the Airport's Master Plan study and Airport Layout Plan update. Based on the most current survey, it has been determined that an environmental review is required for obstructions that are off-airport property, and it must be completed before mitigation. The consultant shall complete the New York State Environmental Quality Review (SEQR) and the National Environmental Policy Act (NEPA) environmental review processes required for obstruction removal off-airport property. The airport is required to maintain the approach and departure surfaces clear of obstructions for each runway to maintain the safety of all aircraft operations. These improvements will ensure compliance with FAA requirements. This agreement will benefit the public as it will enhance the safety of all airport travelers and the residents of Westchester County.

The County may be eligible for future reimbursement by FAA funds for this contract. Therefore, in accordance with FAA requirements, on June 18, 2013 a Request for Qualifications (RFQ) was advertised in the New York State Contract Reporter and The Journal News. Responses to the RFQ were received on July 11, 2013. After careful review of the submitted qualifications, the Professional Selection Board on September 20, 2013 ranked the firm of Shumaker Consulting Engineering & Land Surveying, PC, 143 Court Street, Binghamton, New York 13901 as the number one firm suitable to perform the requested engineering services. A formal proposal will be based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Shumaker Consulting Engineering & Land Surveying, PC, 143 Court Street, Binghamton, New York 13901, for engineering services for Obstruction Removal at all Runway Safety Ends, Phase I – Environmental Review and Support Services, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

JTP/PC/JM/AS

Agreement No. 13-936

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	361	44	A002A04E	6120-03		

Budget Funding Year(s): 2013 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 Federal Aid: 90% FAA Vendor No.: _____
 (must match resolution) Other: 10% Airport Special Revenue Fund Encumbrance No.: _____