

36341

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: October 4, 2013
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with
Dolph Rotfeld Engineering, PC, in connection with
Engineering Services for the Sprain Lift Pumping Station Access Driveway,
Bronx Valley Sanitary Sewer District, Greenburgh, New York (#13-925)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for the Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District, Greenburgh, New York.

The objective of this project is to design and construct a new access driveway off Jackson Avenue for the Sprain Lift Pumping Station. Owned and operated by the Westchester County Department of Environmental Facilities ("WCDEF"), the Sprain Lift Pumping Station is located between the North and Southbound lanes of the Sprain Brook Parkway, just south of the Jackson Avenue Bridge in the Town of Greenburgh. It is extremely difficult to access this site in its current configuration both off Jackson Avenue and the Northbound Sprain Brook Parkway. WCDEF seeks to determine the feasibility of constructing an access driveway off of Jackson Avenue along the steep embankment leading down to the Sprain Lift Pumping Station, and to develop construction plans, cost estimates and specifications to construct the driveway. The goal is to facilitate the daily access to this station with a pick up or utility truck. WCDEF would also need access for a Vector truck, and if feasible, a tanker truck in an emergency. To accomplish this objective, the side slope requires the design of a retaining wall system to support the embankment and a guiderail system for vehicle side slope protection. Site drainage, along with a culvert crossing at the base of the slope to carry stormwater off the Sprain Brook Parkway, shall also be incorporated. This work is necessary to provide improved access in order to properly maintain sanitary facilities owned and operated by WCDEF. This project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it ensures improved access enabling WCDEF in conducting its basic mission of providing wastewater treatment and maintaining water quality, thereby promoting public health policies and laws.

On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for under \$100,000. The Professional Prequalification Board approved a list of fourteen (14) qualified firms. As the fee is estimated to be less than \$100,000, on August 29, 2013 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. Dolph Rotfeld Engineering, PC
200 White Plains Road
Tarrytown, New York 10591
2. M. G. McLaren, P.C. d/b/a McLaren Engineering Group
100 Snake Hill Road
West Nyack, New York 10994
3. Stantec Consulting Services Inc.
50 West 23rd Street
New York, New York 10010

After careful consideration, the Professional Selection Board ranked the firm of Dolph Rotfeld Engineering, PC as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Environmental Facilities, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Dolph Rotfeld Engineering, PC, 200 White Plains Road, Tarrytown, New York 10591, for engineering services for the Sprain Lift Pumping Station Access Driveway, Bronx Valley Sanitary Sewer District, Greenburgh, New York.

JTP/LR/AS

Agreement No. 13-925

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
322	60	SBV7502S	6120-03		

Budget Funding Year(s): 2013 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$ _____ Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____