



Westchester Community College

State University of New York

36229

October 2, 2013

To: Board of Acquisition and Contract

From: Joseph N. Hankin
President

Re: Amendment to a resolution to exempt from the operation of the Westchester County Procurement Policy, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, an agreement with Harbridge Consulting Group, LLC for the provision of actuarial and consultant services to Westchester Community College

On June 27, 2013, your Honorable Board adopted a resolution to exempt from the operation of the Westchester County Procurement Policy, an agreement between the County of Westchester, acting by and through Westchester Community College (the "College") and Harbridge Consulting Group, LLC ("Harbridge") for the provision of actuarial and consultant services for a one year term commencing upon execution in an amount not to exceed \$31,000, inclusive of out-of-pocket expenses. The services to be provided included a GASB 45 and GASB 16 valuation of the College Postretirement Healthcare Benefits Plan (the "Plan") and a financial risk analysis relating to the implementation of the Affordable Care Act. The agreement has not been executed.

The College also requires an actuarial attestation that the Plan's prescription drug benefits for Medicare eligible retirees is actuarially equivalent to the prescription drug coverage under Medicare Part D. Harbridge has offered to provide these services for an amount not to exceed \$4,800. The analysis that needs to be done requires much of the same data that the College is providing to Harbridge for the previously authorized services. Accordingly, the College would like to include these services in the agreement with Harbridge.

Under Section 7 of the Procurement Policy, the College would be required to solicit proposals for such services. The College plans on issuing a Request for Proposals for these types of services in the coming months. Given the past performance of Harbridge, their familiarity with the Plan, and the fact that they already have much of the data needed to perform these services, it is proposed that it would be in the best interest of the County if Harbridge provided these services for the current fiscal year.

Pursuant to Section 3(a)xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. Accordingly, a resolution that amends the previous resolution is hereby submitted for your consideration.

JNH:me
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/17/2013 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from Joseph N. Hankin, President, Westchester Community College, be it hereby

RESOLVED, that the resolutions approved by your Honorable Board on June 27, 2013 which determined that application of the procedural requirements contained in Westchester County Procurement Policy and Procedures, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County in connection with the procurement of an agreement with Harbridge Consulting Group, LLC for actuarial and consultant services, be amended to reflect that the agreement shall also include an actuarial attestation that the Plan's prescription drug benefits for Medicare eligible retirees is actuarially equivalent to the prescription drug coverage under Medicare Part D; and be it further

RESOLVED, that all other terms and conditions of the resolution approved on June 27, 2013 remain the same.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
JULY 2013
SOMER VIEIRA, SECRETARY