

**36144**

**DATE:** September 25, 2013

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Authority to amend resolution 33557 approved on May 30, 2013:

- a) that authorized the County of Westchester to enter into an agreement with New York State, acting by and through the New York State Office for the Aging (“NYSOFA”) to accept a grant in the sum of \$1,392,074.00 in Federal funds to provide nutrition services to the elderly under the Supplemental Nutrition Assistance Program (“SNAP”) and the Nutritional Services Incentive Program (“NSIP”) (the “Programs”) of the Older Americans Act, for the program period April 1, 2013 through March 31, 2014 by revising the funding amount to reflect \$1,040,546.00 in State funding for SNAP and \$351,528.00 in Federal funding for NSIP, for a total aggregate amount not to exceed \$1,392,074.00 in funding accepted from NYSOFA; and
- b) that also authorized the County of Westchester among other things to enter into agreements (the “Agreements”) with the fourteen (14) municipalities, ( the “Contractors”) for the purpose of administering the aforementioned Programs, for the program period April 1, 2013 through March 31, 2014, for a total aggregate amount not to exceed \$1,117,895.00, by revising the funding amounts for, the Village/Town of Mount Kisco, Town of Mount Pleasant, the Village of Port Chester and the Town of Somers, and also revising the funding amounts as set forth in the Revised Schedule “A” for a total aggregate amount not to exceed \$1,150,751.00.

---

By resolution approved on May 30, 2013 (the “May 30<sup>th</sup> Resolution”), your Honorable Board authorized the County of Westchester (the “County”), to enter into an agreement (the “Agreement”) with New York State, acting by and through the New York State Office for the Aging (“NYSOFA”) to accept a grant in the sum of \$1,392,074.00 to provide nutrition services to the elderly under SNAP and NSIP (the “Programs”) of the Older Americans Act, for the program period April 1, 2013 through March 31, 2014. Due to a typographical error in the original Schedule “A” attached

to the May 30<sup>th</sup> resolution that erroneously listed the funding as solely Federal, authority is respectfully requested to amend the May 30<sup>th</sup> resolution for the purpose of changing the funding to reflect \$1,040,546.00 in State funding for SNAP and \$351,528.00 in Federal funding for NSIP for an aggregate amount not to exceed \$1,392,074.00 in funding accepted from NYSOFA.

The May 30<sup>th</sup> Resolution also authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into agreements (the "Agreements") with fourteen (14) municipalities (the "Contractors") listed in Schedule "A" attached to the May 30<sup>th</sup> Resolution, for the purpose of administering the aforementioned Programs for the elderly, for a total aggregate amount not-to-exceed \$1,117,895 in funds to be paid pursuant to an approved budget, for the period commencing April 1, 2013 through March 31, 2014, with the County exercising the first of its two (2) renewal options to renew the Agreements with the Contractors. Two of the Agreements with the Contractors have been executed: one with the Town of Mamaroneck and the other with the Town of Ossining. Due to the Department's decision to change the funding amounts listed in the Schedule "A" attached to the May 30<sup>th</sup> Resolution for four (4) of the Contractors: the Village of Mount Kisco, the Village of Mount Pleasant, the Village of Port Chester and the Town of Somers, authority is respectfully requested to amend the May 30<sup>th</sup> Resolution for the purpose of correcting the funding amounts contained in Schedule "A", attached to the May 30<sup>th</sup> Resolution, with respect to the Agreements with the Village/Town of Mount Kisco, the Town of Mount Pleasant, the Village of Port Chester and the Town of Somers, by reflecting the individual amended funding amounts set forth in the Revised Schedule "A" for the four (4) Contractors and by also reflecting the revised not-to-exceed amount of \$1,150,751.00 in funding, to be paid to the Contractors pursuant to an approved budget also set forth in the Revised Schedule "A".

The May 30<sup>th</sup> resolution also indicated that of the \$274,179.00 in remaining funds, the Department would use \$231,054.00 to provide nutrition education and counseling services with \$43,125.00 to be awarded under separate resolution to an agency selected through the Request for Proposals ("RFP") process. It should be noted that as a result of the Department changing the funding amounts for the four (4) aforementioned Contractors that the remaining balance of funding has now changed to reflect \$241,323.00 and will be fully retained by the Department to provide nutrition education and counseling services.

Except as specifically amended hereby, all remaining terms and conditions set forth in the May 30<sup>th</sup> Resolution shall remain in full force and effect.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the resolution approved on May 30, 2013 (the "May 30<sup>th</sup> Resolution") which authorized the County of Westchester (the "County"), to enter into an agreement (the "Agreement") with New York State, acting by and through the New York State Office for the Aging ("NYSOFA") to accept a grant in the sum of \$1,392,074.00 to provide nutrition services to the elderly under the Supplemental and Nutritional Assistance Program ("SNAP") and the Nutritional Supplemental Incentive Program ("NSIP") (the "Programs"), for the program period April 1, 2013 through March 31, 2014 is hereby amended by correcting the May 30<sup>th</sup> Resolution to reflect \$1,040,546.00 in State funding for SNAP and \$351,528.00 in Federal funding for NSIP for an aggregate amount not to exceed \$1,392,074.00 in funding from NYSOFA; and be it further

RESOLVED, that the May 30<sup>th</sup> Resolution also authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into agreements (the "Agreements") with fourteen (14) municipalities (the "Contractors") listed in Schedule "A" attached to the May 30<sup>th</sup> Resolution, for the purpose of administering the SNAP and NSIP Programs (the "Programs") for the elderly, for a total aggregate amount not-to-exceed \$1,117,895.00 in funds to be paid pursuant to an approved budget, for the period commencing on April 1, 2013 through March 31, 2014, with the County exercising the first of its two (2) renewal options to renew the Agreements with the Contractors is hereby amended by correcting the funding amounts in the Schedule "A" attached to the May 30<sup>th</sup> Resolution with respect to the four (4) Contractors: the Village/Town of Mount Kisco, the Town of Mount Pleasant, the Village of Port Chester and the Town of Somers, to reflect the individual amended funding amounts listed in the Revised Schedule "A" for the four (4) Contractors and to also reflect the revised aggregate not-to-exceed amount of \$1,150,751.00 in funding, to be paid to the Contractors pursuant to an approved budget also set forth in the attached Revised Schedule "A"; and be it further

RESOLVED, that the May 30<sup>th</sup> resolution also indicated that of the \$274,179.00 in remaining funds, the Department would use \$231,054.00 to provide nutrition education and counseling services with \$43,125.00 to be awarded under separate resolution to an agency selected through the Request for Proposals ("RFP") process. It should be noted that as a result of the Department changing the funding amounts for the four (4) aforementioned Contractors that the remaining funding amount is hereby amended to reflect \$241,323.00 and will be fully retained by the Department to provide nutrition education and counseling services; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the May 30<sup>th</sup> Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	85	928N	4380	T928	\$799,223.00
	263	85	939M	4380	T939	\$351,528.00
	263	85	928N	Various	T928	\$241,323.00
	263	85	928N	9854	T928	1,040,546.00
	263	85	939M	9853	T939	\$351,528.00

Budget Funding Year(s) Unit 928N 2013 - 2014 Start Date 4/1/13 End Date 3/31/14  
 (must match resolution)

Unit 939M 2012 - 2013 Start Date 10/1/12 End Date 9/30/13

Funding Source	Tax Dollars	\$ <u>0.00</u>
	State Aid	\$ <u>1,040,546.00</u>
<u>\$1,392,074.00</u>	Federal Aid	\$ <u>351,528.00</u>
(must match resolution)	Other	\$ <u>0.00</u>

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/17/2013 - JOMARY VERDE SECRETARY

**ORIGINAL SCHEDULE "A"**

<u>MUNICIPALITY</u>	STATE FUNDS	NSIP	TOTAL
	<u>NOT-TO-EXCEED</u>	<u>NOT-TO-EXCEED</u>	<u>NOT-TO-EXCEED</u>
Cortlandt	\$5,696	\$1,544	\$7,240.00
Eastchester	\$37,914	\$20,538	\$58,452.00
Greenburgh	\$96,443	\$52,804	\$149,247.00
Mamaroneck	\$6,225	\$2,508	\$8,733.00
Mount Kisco	\$7,299	\$2,684	\$9,983.00
Mount Pleasant	\$40,240	\$20,098	\$60,338.00
Mount Vernon	\$91,905	\$52,066	\$143,971.00
New Castle	\$17,260	\$9,408	\$26,668.00
Ossining	\$38,633	\$22,730	\$61,363.00
Peekskill	\$70,577	\$35,468	\$106,045.00
Port Chester	\$40,123	\$13,694	\$53,817.00
Somers	\$70,823	\$44,118	\$114,941.00
Yonkers	\$233,872	\$70,716	\$304,588.00
Yorktown	\$9,357	\$3,152	\$12,509.00
Total	\$766,367.00	\$351,528.00	\$1,117,895.00

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JOMARYN PENA, SECRETARY

**REVISED SCHEDULE "A"**

<u>MUNICIPALITY</u>	STATE FUNDS	NSIP	TOTAL
	<u>NOT-TO-EXCEED</u>	<u>NOT-TO-EXCEED</u>	<u>NOT-TO-EXCEED</u>
Cortlandt	\$5,696	\$1,544	\$7,240.00
Eastchester	\$37,914	\$20,538	\$58,452.00
Greenburgh	\$96,443	\$52,804	\$149,247.00
Mamaroneck	\$6,225	\$2,508	\$8,733.00
Mount Kisco	\$8,495	\$2,684	\$11,179.00
Mount Pleasant	\$56,829	\$20,098	\$76,927.00
Mount Vernon	\$91,905	\$52,066	\$143,971.00
New Castle	\$17,260	\$9,408	\$26,668.00
Ossining	\$38,633	\$22,730	\$61,363.00
Peekskill	\$70,577	\$35,468	\$106,045.00
Port Chester	\$51,102	\$13,694	\$64,796.00
Somers	\$74,915	\$44,118	\$119,033.00
Yonkers	\$233,872	\$70,716	\$304,588.00
Yorktown	\$9,357	\$3,152	\$12,509.00
Total	\$799,223.00	\$351,528.00	\$1,150,751.00

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JOMARY MORA, SECRETARY