

35893

DATE: September 5, 2013

TO: Honorable Members of the Board of Acquisition and Contract

FROM: John B. McCaffrey
Chief Information Officer

RE: Authority to amend a resolution authorizing the amendment of a contract with Enterprise Training Solutions, Inc. for computer based training via the web (Agreement No. IT-614)

On March 28, 2013, your Honorable Board approved a resolution (the "March 28th Resolution") authorizing the County of Westchester (the "County"), to amend a contract with Enterprise Training Solutions, Inc. for computer based training via the web by extending the term three additional years to a new termination date of March 2, 2016 and by increasing the not to exceed amount by \$58,500 to a new total amount not to exceed \$431,215. The March 28th Resolution stated, in its first "Resolved" clause, that the amendment would be payable utilizing the terms and conditions of New York State Contract Number PS60875 and according to the schedule attached to the March 28th Resolution.

It has recently come to the County's attention that the pricing schedule attached to the March 28th Resolution is no longer valid since it included an incorrect budget.

Accordingly, the County now respectfully requests that your Honorable Board amend the March 28th Resolution to change the phrase in the first "Resolved" clause from "payable utilizing the terms and conditions of New York State Contract Number PS60875 and according to attached schedule" to "payable utilizing the terms and conditions of New York State Contract Number PS60875 and pursuant to the attached budget". Except as specifically amended hereby, all remaining terms and conditions set forth in the March 28th Resolution shall remain in full force and effect.

The objective of this contract is to provide County employees with 24/7 access to online training not covered by in-house classes. This contract is in the public's best interest because it will enable all County employees to improve staff skills at a reasonable rate resulting in improved job performance with a consideration toward fiscal responsibility.

The Department of Information Technology staff will monitor the contractor to ensure compliance with contract terms and to ensure the successful completion of this contract.

Accordingly, I most respectfully recommend approval of the attached resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/03/2013 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Chief Information Officer, be it hereby

RESOLVED, that the resolution approved on March 28, 2013 (the "March 28th Resolution"), which authorized the County of Westchester (the "County") to amend a contract with Enterprise Training Solutions, Inc. for computer based training via the web, is hereby amended to change the phrase in the first "Resolved" clause from "payable utilizing the terms and conditions of New York State Contract Number PS60875 and according to attached schedule" to "payable utilizing the terms and conditions of New York State Contract Number PS60875 and pursuant to the attached budget" and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the March 28th Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Agreement Number: **IT-614**

Original Agreement:	\$212,050
First Amendment:	\$ 68,940
Second Amendment:	\$ 32,475
Third Amendment:	\$ 58,950
Fourth Amendment:	\$ 58,800
This Amendment:	\$ N/A
Total:	\$431,215

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
						N/A

Budget Funding Year(s) _____ Start Date _____ End Date _____
 (must match resolution)

Funding Source: Tax Dollars _____ Contractor Federal I.D. No./
 State Aid _____ Social Security No.: _____

\$0.00 Federal Aid _____ Vendor No.: _____
 (must match resolution)

Other _____ Encumbrance No.: _____

SCHEDULE A

ENTERPRISE TRAINING SOLUTIONS, INC.

E-LEARNING PROGRAM

Certified Training Content & Learning Resources

Each user has unlimited access to all My SkillSource resources, including courses in each library and corresponding e-Books, certification assessments, and vLabs (vLabs are delivered with the Computer Professional Subscriptions):

Quantity	Price	Library	Annual Total
50	\$196	IT Professional	\$9,800
200	\$49	Desktop w/Books24x7	\$9,800
Annual Total			\$19,600*

*Annual Total. New and updated courses and digitized books are added to subscriptions seamlessly throughout the full term.

Technical Support

Toll-free telephone and Live Chat support (24x7) for all users of My SkillSource
