

35886

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

Mary J. Mahon
Director of Real Estate

DATE: September 9, 2013

SUBJECT: Authority to enter into a License Agreement with A.P.O.W. Towing LLC for Towing and Emergency Repair Services for Zone 1, Westchester County, New York, for a five (5) year period commencing October 1, 2013, for an annual fee payable to the County in the amount of \$58,500.00. (Agreement No. 13-221)

The County of Westchester (the "County") issued two (2) separate RFP's requesting proposals from entities interested in providing towing and emergency repair services at County owned properties and facilities and for County vehicles at rates set by the County under a license agreement with the County for a five (5) year period commencing October 1, 2013. The County was broken up into two (2) geographic zones: one (1) for the southerly part of the County (Zone 1), and one (1) for the northerly part of the County (Zone 2). On September 4, 2013, four (4) proposals were received and opened for Zone 1. Upon evaluation of the proposals, it was found that the company offering the highest license fee to the County, Forgione Collision Center, Inc., failed to meet the RFP specifications with respect to the required security deposit. The proposal received from Forgione Collision Center, Inc. was therefore deemed non-responsive. A.P.O.W. Towing LLC met all of the requirements of the RFP and also offered the highest license fee payable to the County at the rate of \$58,500.00 per year. The experience of A.P.O.W. Towing LLC has been investigated and found to be satisfactory.

The goal and objective of this license agreement is to provide emergency towing and repair services to the public on County property and for County vehicles as needed in the southerly part of the County (Zone 1). This agreement will serve a public purpose by ensuring the availability of emergency towing and repair services while generating revenue for the County through the license fee paid by the towing company. The Department will track the usage of the license agreement by monitoring the number of service calls provided to vehicle owners. This license agreement has no impact on energy reduction or environmental benefits.

Approval of the attached Resolution is respectfully recommended.

JTP/MJM/dm
Attachment

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation and the Director of Real Estate, be it hereby

RESOLVED, that the County of Westchester (the "County") is authorized to enter into a five (5) year license agreement (Agreement No. 13-221) with A.P.O.W. Towing LLC, having its principal place of business at 844 Nepperhan Avenue, Yonkers, New York 10703 for Towing and Emergency Repair Services for Zone 1 (southerly portion of County), Westchester County, New York, commencing October 1, 2013; and be it further

RESOLVED, that A.P.O.W. Towing LLC shall pay the County a license fee in the amount of \$58,500.00 per year; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Agreement No. 13-221

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	6500	9293		\$14,625.00 (2013)
	101	46	6500	9293		\$58,500.00 (2014)
	101	46	6500	9293		\$58,500.00 (2015)
	101	46	6500	9293		\$58,500.00 (2016)
	101	46	6500	9293		\$58,500.00 (2017)
	101	46	6500	9293		\$43,875.00 (2018)

Budget Funding Year(s): 2013-2018 Start Date: October 1, 2013 End Date: September 30, 2018
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$292,500.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: Revenue Encumbrance No.: _____