

35734

DATE: August 27, 2013

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey Timothy C. Idoni
Chief Information Officer County Clerk

RE: AUTHORIZATION TO AMEND AN AGREEMENT (IT-1233) WITH ATRIA CONSULTING, LLC, BY INCREASING THE NOT-TO-EXCEED AMOUNT OF THE AGREEMENT BY \$40,000.00, TO A NEW TOTAL NOT-TO-EXCEED AMOUNT OF \$2,349,202.00, FOR ADDITIONAL SERVICES, AND ADDING THE ADDITIONAL SERVICES TO THE SCOPE OF SERVICES

BACKGROUND:

- By a resolution approved on April 19, 2012 (the "April 19th Resolution"), your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement ("IT-1233") with Atria Consulting, LLC ("Atria"), pursuant to which Atria was to provide, on an as-needed basis, four (4) categories of information technology professional consulting services, as follows: Visual Basic.VB.Net; Java/JSP/J2EE for Criminal Justice Team and related County projects; Trunked Radio Technical Specialist; Local Area Network Administration for DSS Systems provided by NYS. IT-1233 was to be for a term commencing April 1, 2012 and terminating March 31, 2014, for a total amount not to exceed \$2,309,202.00, payable monthly at various, specified hourly rates. IT-1233 was subsequently executed.
- By a resolution approved on March 7, 2013 (the "March 7th Resolution"), your Honorable Board authorized the County to amend IT-1233 in order to, 1) increase the amount not-to-exceed authorized under IT-1233 by \$372,500.00, from an amount not-to-exceed \$2,309,202.00 to a new amount not-to-exceed \$2,681,702.00, to pay for additional services, and 2) modify the scope of services of IT-1233 to add the specific, additional services (the "Original First Amendment").
- The Original First Amendment was not subsequently executed, as the County found that Atria could not adequately provide the additional services that were necessary. Accordingly, the County is currently requesting, by separate resolution, that your Honorable Board rescind the March 7th Resolution.
- However, the Department of Information Technology (the "Department") now requires additional Visual Basic.VB.Net services from Atria for a new application upgrade project, beyond those currently monetarily provided for in IT-1233. The Department has determined that Atria can adequately provide these additional services. This new project

includes, but is not necessarily limited to, development of software system upgrades for the following applications in the County Clerk's Office:

- 1.) Pistol Permits
- 2.) Plumber & Electrician Licensing
- 3.) Naturalizations and ID Cards

- Accordingly, the Department now comes before your Honorable Board requesting authority to amend IT-1233 in order to, 1) increase the amount not-to-exceed authorized under IT-1233 by \$40,000, from an amount not-to-exceed \$2,309,202.00 to a new amount not-to-exceed \$2,349,202.00 after the rescinding of the March 7th Resolution, to pay for the additional Visual Basic.VB.Net services to be provided by Atria, and 2) modify the scope of services of IT-1233 to add these specific, additional Visual Basic.VB.Net services to IT-1233's non-exclusive list of existing Visual Basic.VB.Net services. For these additional services, Atria will be paid at various hourly rates not-to-exceed those approved by your Honorable Board in the April 19th Resolution.
- Except as specifically amended hereby, all terms and conditions of IT-1233 will remain the same and in full force and effect.
- The proposed amendment will serve a public purpose by providing additional funding in order to make available to the County additional information technology professional consultant services that are needed for current County projects.
- The goal and objective of the proposed amendment is to provide additional funding in order to make available to the County additional information technology professional consultant services that are needed for current County projects.
- The goal and objective of the proposed amendment is in the best interest of the County in terms of fiscal responsibility, as the County will receive the necessary services at a reasonable cost based on the competitive RFP process that was used to procure IT-1233.
- The goal and objective of the proposed amendment will be continually tracked and monitored by staff from the Department.

ACTION REQUESTED:

- Authorization to amend an agreement (IT-1233) with Atria Consulting, LLC, having a place of business located at 132 West 36th Street, New York, New York 10018, in order to, 1) increase the amount not-to-exceed authorized under IT-1233 by \$40,000.00, to a new total not-to-exceed amount of \$2,349,202.00 after the rescinding of the March 7th Resolution, for additional services, and 2) modify the scope of services to add the additional services; with all other terms and conditions of IT-1233 remaining the same.

A resolution is submitted herewith for your consideration.

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY AND THE COUNTY CLERK, BE IT
HEREBY

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Atria Consulting, LLC ("Atria"), pursuant to which Atria was to provide, on an as-needed basis, Visual Basic.VB.Net; Java/JSP/J2EE for Criminal Justice Team and related County projects; Trunked Radio Technical Specialist; and Local Area Network Administration for DSS Systems provided by NYS information technology professional consulting services, for a term commencing April 1, 2012 and terminating March 31, 2014, for a total amount not to exceed \$2,309,202.00, payable monthly at various, specified hourly rates, ("IT-1233") in order to, 1) increase the amount not-to-exceed authorized under IT-1233 by \$40,000.00, in order to pay for additional Visual Basic.VB.Net services, and 2) modify the scope of services of IT-1233 to add these specific, additional Visual Basic.VB.Net services to IT-1233's non-exclusive list of existing Visual Basic.VB.Net services; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of IT-1233 shall remain the same and in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

Contract No. **IT-1233**

Original Agreement: \$ 2,309,202.00
This Amendment: \$ **40,000.00**
Total: \$ 2,349,202.00

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2013	321	21	BCC05-00-S	6120		\$40,000.00

Budget Funding Year(s): 2013-2014 Start Date: April 1, 2012 End Date: March 31, 2014
(must match resolution)

Funding Source

\$40,000.00

(must match resolution)

Tax Dollars: \$40,000.00
State Aid: _____
Federal Aid: _____
Other: _____