



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

35592

DATE: August 16, 2013

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: Authority to amend an Agreement with Pioneer Home Care, Inc. (DSS740-12) for the provision of nursing assessments for the home care needs of elderly and disabled Medicaid recipients for the period September 1, 2012 through August 31, 2013 by increasing the not to exceed amount by \$5,000 from a total not to exceed amount of \$20,000 to a new total not to exceed amount of \$25,000 to be paid pursuant to an approved budget and subject to appropriations

On or about July 26, 2012, Westchester County entered into an Agreement with Pioneer Home Care, Inc. (DSS740-12) for the provision of nursing assessments and re-assessments for the home care needs of elderly and disabled Medicaid recipients for the period September 1, 2012 through August 31, 2013 in an amount not to exceed \$20,000. This was a short form contract. The vendor was chosen through the solicitation of price quotes in accordance with Section 5(a) of the Procurement Policy.

Attached for your approval is a resolution which, if approved, would authorize the County of Westchester to amend the Agreement with Pioneer Home Care, Inc. (DSS740-12) by increasing the not to exceed amount by \$5,000 from a total not to exceed amount of \$20,000 to a new total not to exceed amount of \$25,000 to be paid pursuant to an approved budget and subject to appropriations. Additional funds are required to meet the increase in the number of clients served during the current contract term.

The **public purpose** of this program is the provision of personal care to Medicaid recipients who require some or total assistance with the activities of daily living, including; nutrition, environmental support functions and health related tasks.

The **goals and objectives** of this program are:

- To assure the provision of nursing assessments/reassessment to Medicaid eligible elderly and disabled Social Services clients who need personal care

- To establish a plan of care for each client
- To provide supervision of each client

The **goals and objectives are in the best interests of the County** in that the services provided ensure the maintenance of the personal care recipient's health and safety within his/her home.

These **goals and objectives are in the best interest of the County from a fiscal perspective** as one of the Department's specific goals in administering this program is to monitor that the services provided to the recipients are medically necessary and appropriate and to ensure that these services are provided in a cost-effective manner.

This **contract is monitored** through the Department of Social Services Office of Medical Home/Care Services.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain the same.

A resolution requesting your Honorable Board's approval is attached.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/19/2015 PRIMARY VENDOR SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with Pioneer Home Care, Inc. for the provision of nursing assessments/reassessments to Social Services' clients who need personal care services for the term September 1, 2012 through August 31, 2013 in an amount not to exceed \$20,000 by increasing the not to exceed amount by \$5,000 from a total not to exceed amount of \$20,000 to a new total not to exceed amount of \$25,000 to be paid pursuant to an approved budget; and be it further.

RESOLVED, that this contract is subject to County Appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to effectuate the purposes hereof.

Original Contract Amount: \$20,000

This Amendment: **\$5,000**

Total \$25,000

Account to be

Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2013	101	22	4000	4420	-----	\$5,000

Budget Funding Year(s): 2013
(must match resolution)

Start Date: 9/ 1/12

End Date: 8/31/13

Funding Source

Tax Dollars: 30%

State Aid: 49%

\$5,000

(must match resolution)

Federal Aid: 21%

Other

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/19/2013, DOMINIQUE VIEIRA, SECRETARY