

**35490**

DATE: August 12, 2013

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey  
Chief Information Officer, Department of Information Technology

RE: 1) Rescinding a resolution approved on March 7, 2013, which authorized the County to amend an agreement (IT-1233) with Atria Consulting, LLC, in order to a.) increase the authorized amount not-to-exceed by \$372,500.00, to pay for additional services, and b) modify the scope of services to add the specific, additional services; and

2) Amending an agreement (IT-1237) with ASC Staffing, LLC, in order to, a) increase the authorized amount not-to-exceed by \$181,500.00, to pay for additional services, and b) modify the scope of services to add the specific, additional services.

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By a resolution approved on March 7, 2013 (the "March 7th Resolution"), your Honorable Board authorized the County of Westchester (the "County") to amend an agreement with Atria Consulting, LLC ("Atria"), pursuant to which Atria was to provide, on an as-needed basis, Visual Basic.VB.Net; Java/JSP/J2EE for Criminal Justice Team and related County projects; Trunked Radio Technical Specialist; and Local Area Network Administration for DSS Systems provided by NYS information technology professional consulting services, for a term commencing April 1, 2012 and terminating March 31, 2014, for a total amount not to exceed \$2,309,202.00, payable monthly at various, specified hourly rates, ("IT-1233") in order to, 1.) increase the amount not-to-exceed authorized under IT-1233 by \$372,500.00, from an amount not-to-exceed \$2,309,202.00 to a new amount not-to-exceed \$2,681,702.00, to pay for additional services, and 2.) modify the scope of services of IT-1233 to add the specific, additional services (the "First Amendment").

These additional services included, but were not necessarily limited to, work on development of software systems that will:

- 1.) allow vendors to upload, and allow departments to monitor, line-item budgets for contracts, through an online system;
- 2.) allow vendors to use an online system to upload invoices that will, upon receipt of all necessary approvals, generate payment transactions; and

- 3.) allow departments to use an online system to monitor performance measures for each contract, based on vendor reporting through that online system.

However, the County subsequently found that Atria could not adequately provide the additional services that were necessary. Accordingly, the County did not execute the First Amendment.

The County found that it could, instead, accomplish the development of the above-described software systems through different services, under an existing contract with ASC Staffing LLC ("ASC"), pursuant to which ASC was to provide, on an as-needed basis, Java/JSP/J2EE for Physical Facilities Team and related County projects; Networking Services for Windows Server, Cisco Router and Switch; Network Services for Cisco and Data Network; Experience with Applications that Evaluate Network, Server and Application Availability and Response Time; and Design, Engineering and Support of Wireless Data Network information technology professional consulting services, for a term commencing April 1, 2012 and terminating March 31, 2014, for a total amount not to exceed \$873,357.00, payable monthly at various, specified hourly rates ("IT-1237"). However, the County now requires additional funding for IT-1237 in order to pay for these additional services.

Therefore, the County respectfully requests that your Honorable Board:

- 1.) Rescind the March 7th Resolution, and
- 2.) Authorize the County to amend IT-1237, in order to, a) increase the authorized amount not-to-exceed by \$181,500.00, from an amount not-to-exceed \$873,357.00 to a new amount not-to-exceed \$1,054,857.00, to pay for additional services, and b) modify the scope of services to add the specific, additional services.

Except as described above, all other terms and conditions of IT-1237 will remain the same.

The proposed amendment to IT-1237 will serve a public purpose by providing additional funding in order to make available to the County the information technology professional consultant services needed for current County projects, as well as future projects that are begun during the term of IT-1237.

The goal and objective of the proposed amendment to IT-1237 is to provide additional funding in order to make available to the County qualified individuals to provide the aforementioned services for current County projects, as well as to provide those services for any future projects that are begun during the term of IT-1237.

The goal and objective of the proposed amendment to IT-1237 is in the best interest of the County in terms of fiscal responsibility, as the County will receive the necessary services at a reasonable cost based on the competitive RFP process that was used to procure IT-1237.

The goal and objective of the proposed amendment to IT-1237 will be continually tracked and monitored by staff from the Department of Information Technology.

Accordingly, the attached resolution is submitted for your consideration.

JBM/RJL/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/05/2013 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,  
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

**RESOLVED**, that the resolution approved on March 7, 2013, which authorized the County of Westchester (the "County") to amend an agreement with Atria Consulting, LLC ("Atria"), pursuant to which Atria was to provide, on an as-needed basis, Visual Basic.VB.Net; Java/JSP/J2EE for Criminal Justice Team and related County projects; Trunked Radio Technical Specialist; and Local Area Network Administration for DSS Systems provided by NYS information technology professional consulting services, for a term commencing April 1, 2012 and terminating March 31, 2014, for a total amount not to exceed \$2,309,202.00, payable monthly at various, specified hourly rates, ("IT-1233") in order to, 1) increase the amount not-to-exceed authorized under IT-1233 by \$372,500.00, from an amount not-to-exceed \$2,309,202.00 to a new amount not-to-exceed \$2,681,702.00, to pay for additional services, and 2) modify the scope of services of IT-1233 to add the specific, additional services (the "First Amendment"), is hereby rescinded; and be it further

**RESOLVED**, that the County is hereby authorized to amend an agreement with ASC Staffing LLC ("ASC"), pursuant to which ASC was to provide, on an as-needed basis, Java/JSP/J2EE for Physical Facilities Team and related County projects; Networking Services for Windows Server, Cisco Router and Switch; Network Services for Cisco and Data Network; Experience with Applications that Evaluate Network, Server and Application Availability and Response Time; and Design, Engineering and Support of Wireless Data Network information technology professional consulting services, for a term commencing April 1, 2012 and terminating March 31, 2014, for a total amount not to exceed \$873,357.00, payable monthly at various, specified hourly rates ("IT-1237"), in order to, a) increase the authorized amount not-to-exceed by \$181,500.00, from an amount not-to-exceed \$873,357.00 to a new amount not-to-exceed \$1,054,857.00, to pay for additional services, and b) modify the scope of services to add the specific, additional services; and be it further

**RESOLVED**, that except as specifically amended hereby, all terms and conditions of IT-1237 shall remain the same and in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

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Contract No. IT-1237

Original Agreement: \$ 873,357.00  
This Amendment: \$ 181,500.00  
**Total: \$1,054,857.00**

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2013	101	16	6430	4420		\$131,750
2014	101	16	6430	4420		\$ 49,750

Budget Funding Year(s): 2013-2014 Start Date: 4/1/12 End Date: 3/31/14  
(must match resolution)

Funding Source

**\$181,500.00**

(must match resolution)

Tax Dollars:

\$181,500.00

State Aid:

Federal Aid:

Other:

APPROVED BOARD OF ACQUISITION CONTRACT 09/09/2013 - JOHNNY VEIRA SECRETARY