



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

35378

DATE: August 5, 2013

TO: Board of Acquisition and contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: Authority to amend an Agreement with Summit Security Services, Inc. (DSS728-13) for the provision of licensed private investigators to assist the County in its on-going effort to combat fraud by verifying vendors claims of providing services during late and overnight hours for an amount not to exceed \$19,000 for the period May 1, 2013 through July 31, 2013 by: 1) increasing the not to exceed amount by \$19,000 from a total not to exceed amount of \$19,000 to a new total not to exceed amount of \$38,000 to be paid pursuant to an approved budget and subject to appropriations, and 2) changing the end date of the contract from July 31, 2013 to September 30, 2013

On or about June 11, 2013, Westchester County entered into an Agreement with Summit Security Services, Inc. (DSS728-13) for the provision of investigative assistance to identify fraud, waste and abuse resulting from vendor activity during late and overnight hours within the Day Care/Child Care Entitlement Program for the period May 1, 2013 through July 31, 2013 in an amount not to exceed \$19,000. This was a short form contract. The vendor was chosen through the solicitation of price quotes in accordance with Section 5(a) of the Procurement Policy.

Authority is now requested for the County of Westchester, acting by and through the Department of Social Services, to amend the Agreement with Summit Security Services, Inc. (DSS728-13) by 1) increasing the not to exceed amount by \$19,000 from a total amount not to exceed of \$19,000 to a new total amount not to exceed amount of \$38,000 to be paid pursuant to an approved budget and subject to appropriations, and 2) changing the end date of the contract from July 31, 2013 to September 30, 2013.

This program will serve a **public purpose** by aiding in the County's efforts to combat fraud within the Day Care/Child Care Entitlement Program by conducting surveillance and site visits of vendors after business hours and on weekends.

The **goals and objectives** of this program are:

- To assist in identifying vendor fraud, waste and abuse within the Day Care/Child Care program and other entitlement areas after business hours and on weekends
- To provide a significant dollar return in both recoveries and cost avoidance.

The **goals and objectives are in the best interest of the County from a fiscal perspective** in that evidence and documentation of fraud and abuse will significantly increase the County's recoveries and cost avoidance with this program.

The goals and objectives are continuously monitored through performance measurement indicators developed by the Department and approved by the County Budget Office.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain the same.

A resolution requesting your Honorable Board's approval is attached.

APPROVED BOARD OF ACQUISITION & CONTRACTS 09/05/2013 JOHANNY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with Summit Security Services, Inc. for the provision of licensed private investigators to assist the County in its on-going effort to combat fraud by verifying vendor claims of providing services during late and overnight hours for an amount not to exceed \$19,000 for the period May 1, 2013 through July 31, 2013 by: 1) increasing the not to exceed amount by \$19,000 from a total not to exceed amount of \$19,000 to a new total not to exceed amount of \$38,000 to be paid pursuant to an approved budget and 2) changing the end date of the contract from July 31, 2013 to September 30, 2013; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
03/05/2013 - JOAQUIM VIEIRA, SECRETARY

Original Contract Amount: \$19,000

This Amendment: \$19,000

Total \$38,000

Account to be

Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
	263	22	238M	4380	T238	\$19,000

Budget Funding Year(s): 2012-13

Start Date: N/A End Date: 09/30/13

(must match resolution)

Funding Source

Tax Dollars:

State Aid: 100%

\$19,000

(must match resolution)

Federal Aid

Other

APPROVED BOARD OF ACQUISITIONS CONTRACT 09/05/2013 - JOMARY VIEIRA, SECRETARY