

34916

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: July 9, 2013

SUBJECT: Resolution to Award to the Low Bidder
Contract No. 13-202
Countywide Maintenance Service For Access Control and CCTV Equipment
Various Locations
Westchester County, New York

Contractor: Diebold, Inc.
Amount: \$569,418.00

On May 1, 2013, two (2) bids were received and opened for Contract No. 13-202 for Countywide Maintenance Service for Access Control and CCTV Equipment, Various Locations, Westchester County, New York.

Two (2) contractors submitted bids for this project. The project was advertised on the Hudson Valley Municipal Purchasing Group ("HVM") website, in addition to the Journal News (Southern Edition), and was viewed by thirty one (31) entities on the HVM website. In addition, e-mails were sent to those thirty one (31) entities and to an additional one hundred fifty eight (158) suppliers and contractors.

The bids were reviewed by the Department and it was determined that Diebold, Inc. submitted the low bid in the amount of \$569,418.00.

The low bidder has been investigated and it has been found that Diebold, Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

The objective of this contract is to maintain vital security systems.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing a secure work environment at various County facilities, thus addressing the County Executive's priority area: Safety and Security (SS). There are no energy or environmental components associated with this project.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 13-202 be awarded to Diebold, Inc. in the amount of \$569,418.00, subject to appropriations.

Payment for a portion of this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/18/2013 - JOMARY WEIRA, SECRETARY

RESOLUTION

CONTRACT NO. 13-202

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 13-202 for Countywide Maintenance Service For Access Control and CCTV Equipment, Various Locations, Westchester County, New York be and is hereby awarded to the low bidder, Diebold, Inc., 3 Westchester Plaza, Elmsford, New York 10523, in the amount of \$569,418.00; and be it further

RESOLVED, that as set forth in the Contract No. 13-202 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLUTION

CONTRACT NO. 13-202

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$23,175.00 (2013)
	101	46	3300	4380		\$14,235.00 (2013)
	101	46	3400	4380		\$11,938.00 (2013)
	165	42	7150	4380		\$ 3,796.00 (2013)
	165	42	5520	4380		\$ 3,796.00 (2013)
	221	60	0110	4380		\$ 6,168.00 (2013)
	161	44	4110	4380		\$31,794.00 (2013)
	101	46	3200	4380		\$46,350.00 (2014)
	101	46	3300	4380		\$28,470.00 (2014)
	101	46	3400	4380		\$23,877.00 (2014)
	165	42	7150	4380		\$ 7,592.00 (2014)
	165	42	5520	4380		\$ 7,592.00 (2014)
	221	60	0110	4380		\$12,337.00 (2014)
	161	44	4110	4380		\$63,588.00 (2014)
	101	46	3200	4380		\$46,350.00 (2015)
	101	46	3300	4380		\$28,470.00 (2015)
	101	46	3400	4380		\$23,877.00 (2015)
	165	42	7150	4380		\$ 7,592.00 (2015)
	165	42	5520	4380		\$ 7,592.00 (2015)
	221	60	0110	4380		\$12,337.00 (2015)
	161	44	4110	4380		\$63,588.00 (2015)
	101	46	3200	4380		\$23,175.00 (2016)
	101	46	3300	4380		\$14,235.00 (2016)
	101	46	3400	4380		\$11,939.00 (2016)
	165	42	7150	4380		\$ 3,796.00 (2016)
	165	42	5520	4380		\$ 3,796.00 (2016)
	221	60	0110	4380		\$ 6,169.00 (2016)
	161	44	4110	4380		\$31,794.00 (2016)

Budget Funding Year(s) 2013-2016 **Start Date:** July 22, 2013 **End Date:** July 21, 2016
(must match resolution)

Funding Source: **Tax Dollars** \$378,654.00 County

Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$569,418.00
(must match resolution)

Federal Aid _____

Vendor No.: _____

Other \$190,764.00 Airport Special Revenue Fund

Encumbrance No.: _____