

**34791**

DATE: July 3, 2013

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Authority to enter into an Inter-Municipal Agreement with the City of Mount Vernon to operate nutrition site transportation and supportive services transportation programs for the elderly under Title IIIB of the Older Americans Act, for a total aggregate amount not-to-exceed \$9,812, for the period from January 1, 2013 through December 31, 2013

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The County of Westchester (the "County"), acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an Inter-Municipal Agreement with the City of Mount Vernon (the "Contractor") for the purpose of providing nutrition site transportation and supportive services transportation programs for the elderly under Title IIIB of the Older Americans Act for a total aggregate amount not-to-exceed \$9,812, comprised of \$5,789 in Federal grant funds and \$4,023 in contractor matching funds (the "Agreement"). The Agreement will commence on January 1, 2013 and continue through December 31, 2013, with the County having the option to renew the Agreement for up to five (5) additional one-year terms, subject to the prior approval of the Westchester County Board of Legislators and your Honorable Board.

The Westchester County Board of Legislators by Act No. 36-2012, adopted on April 16, 2012, authorized Inter-Municipal Agreements with Westchester County municipalities, including the Contractor, in connection with the Title IIIB Program. However, since the existing Board of Legislators authorization is due to expire on December 31, 2013, a new authorization will be needed before the County may exercise any of its renewal options under the Agreement. Therefore, it should be noted that any Agreement renewals with the Contractor are contingent upon subsequent Board of Legislature approval as well as approval by your Honorable Board.

The Agreement will serve a public purpose by providing transportation services to help maintain Westchester County seniors in the community and avoid premature institutionalization. Seniors will receive round trip transportation from their homes to their local congregate nutrition sites. In addition, seniors are also transported to and from needed community facilities and resources such as vital medical appointments, grocery shopping, and the pharmacy. These services contribute to seniors remaining active and mobile in the community.

The goals and objectives of the Title III-B program are to provide seniors throughout Westchester County with transportation services to congregate meal programs and to needed services such as shopping, doctor's visits and the like.

These goals and objectives are in the County's best interest in terms of fiscal responsibility and public health, as these services enable seniors to remain safely in their homes and communities among friends and family and to maintain a cost-effective lifestyle. The Title III-B programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The services will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. The New York State Office for the Aging monitors and evaluates whether the Department is meeting its requirements to conduct proper oversight on an annual basis. Additionally, client satisfaction is monitored through the use of surveys.

The Agreement described above is exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)iii and 3(a)xix, thereof.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/08/2013 - JOMARY VEIRA, SECRETARY

# RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an Inter-Municipal Agreement with the City of Mount Vernon (the "Contractor") to operate nutrition site transportation and supportive services transportation programs for the elderly pursuant to Title IIIB of the Older Americans Act for a total aggregate amount not-to-exceed \$9,812, comprised of \$5,789 in Federal grant funds and \$4,023 in contractor matching funds for the program period January 1, 2013 through December 31, 2013 (the "Agreement"); and be it further

RESOLVED, that the County, at its sole discretion, may renew the Agreement for up to five (5) additional one-year terms, subject to the prior approval of the Westchester County Board of Legislators and the Westchester County Board of Acquisition & Contract; and be it further

RESOLVED, that the Agreement with the Contractor is also subject to County Appropriations; and be it further

RESOLVED, that the Agreement with the Contractor is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be	Fund	Dept	Major Program Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	686N	4380	T-686	\$5,789
N/A	N/A	N/A	N/A	N/A	N/A	\$4,023
Budget Funding Year(s) <u>2013</u> Start Date <u>1/1/13</u> End Date <u>12/31/13</u> (must match resolution)						
Funding Source		Tax Dollars	\$ _____			
		State Aid	\$ _____			
<u>\$9,812</u>		Federal Aid	<u>\$ 5,789</u>			
(must match resolution)		Other	<u>\$ 4,023</u>			

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