

34537

Date: June 17, 2013

To: The Honorable Board of Acquisition and Contract

From: Kathleen M. O'Connor, Commissioner
Department of Parks, Recreation and Conservation

Re: Resolution authorizing the County of Westchester to enter into a License Agreement with the Ecuadorian Civic Committee of Westchester for use of certain areas of Croton Point Park for the purpose of holding a festival celebrating Ecuadorian Heritage to be held Sunday, August 11, 2013

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation, to enter into a license agreement with the Ecuadorian Civic Committee of Westchester ("Licensee"), 296 Washington Street, Sleepy Hollow, New York 10591, for use of certain areas of Croton Point Park for the purpose of holding a festival celebrating Ecuadorian Heritage (the "Event") to be held Sunday, August 11, 2013, rain or shine, between the hours of 10:00 am and 7:00 pm.

In addition to granting a License for use of certain areas of Croton Point Park, the County will provide the Licensee with Department of Parks, Recreation and Conservation staff, County Police, EMS Services, Port-O-Sans, use of the Showmobile and other incidental services for the Event.

In consideration of the granting of the License, the Licensee will pay the County a license fee of Three Thousand (\$3,000.00) Dollars for use of the areas and Twenty-Five Thousand Fifty-Four (\$25,054.00) Dollars for the additional services described above, for a total license fee of Twenty-Eight Thousand Fifty-Four (\$28,054.00) Dollars.

The County will be collecting a \$10.00 per vehicle parking fee on the day of the Event, the total amount collected will be split between the County and the Licensee.

The goal of this festival is to bring the Ecuadorian community together for the day in celebration of their heritage, culture and community. The public interest will be served by this agreement as it offers a cultural experience, promotes our facility and increases revenue to the County.

Department of Parks, Recreation and Conservation personnel will track and monitor the production of the event through frequent site visits.

The proposed license agreement is exempt from the County's Procurement Policy pursuant to Section 3(b) thereof.

As this is a revenue producing contract for the County, I respectfully request the approval of the annexed proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/18/2013 - JOMARY VIERA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with the Ecuadorian Civic Committee of Westchester (“Licensee”), 296 Washington Street, Sleepy Hollow, New York 10591, for use of certain areas of Croton Point Park for the purposes of holding a festival celebrating Ecuadorian Heritage (the “Event”) to be held Sunday, August 11, 2013, rain or shine, between the hours of 10:00 am and 7:00 pm; and be it further

RESOLVED, that in addition to granting a License for use of certain areas of Croton Point Park, the County will provide the Licensee with Department of Parks, Recreation and Conservation staff, County Police, EMS Services, Port-O-Sans, use of the Showmobile and other incidental services for the Event; and be it further

RESOLVED, that in consideration for the granting of the License and for the additional County services, Licensee shall pay the County a license fee of Twenty-Eight Thousand Fifty-Four (\$28,054.00) Dollars; and be it further

RESOLVED, that the County will be collecting a \$10.00 per vehicle parking fee on the day of the Event, the total amount collected will be split between the County and the Licensee; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute any and all instruments and take such other actions as maybe reasonably necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
165	42	4100	9553		\$28,054.00

Budget Funding Year(s) 2013 Start Date 8/11/2013 End Date 8/11/2013
(must match resolution)

Funding Source Tax Dollars _____
State Aid _____
\$ 28,054.00 Federal Aid _____
(must match resolution) Other Revenue _____

APPROVED BOARD OF ACQUISITION & CONTRACTS 07/18/2013 - JOMARY WEIR, SECRETARY